

Last saved on 07/03/2018 2:25 PM

TUESDAY, JULY 3, 2018
CITY COUNCIL AGENDA
5:00 PM

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Councilman Byrd).
- III. Minute Approval.
- IV. Special Presentation.
- V. **Ordinances – Final Reading:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [An ordinance amending Chattanooga City Code, Part II, Chapter 2, Article VI, Sections 2-581 through 2-586, relating to the Memorial Auditorium.](#)

FINANCE

- b. [An ordinance hereinafter also known as “the Fiscal Year 2018-2019 Operations Budget”, providing revenue for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019; appropriating same to the payment of expenses of the municipal government; fixing the rate of taxation on all taxable property in the City, and the time taxes and privileges are due, how they shall be paid, when they shall become delinquent; providing for interest and penalty on delinquent taxes and privileges; amending Chattanooga City Code, Part II, Chapter 2, Section 2-267, relative to paid leave for active-duty training and to amend Chattanooga City Code, Part II, Chapter 31, Sections 31-36, 31-37, 31-41, and 31-43, Sections 31-322 and 31-354.](#)
- c. [An ordinance appropriating, authorizing or allocating funds to the Capital Improvements Budget for the Fiscal Year 2018-2019.](#)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- d. [MR-2018-059 Churchview Properties, LLC \(Abandonment\). An ordinance closing and abandoning a sewer easement located at 8615 Petty Road, as detailed on the attached map, subject to certain conditions. \(District 4\) \(Recommended for approval by Public Works\)](#)

VI. **Ordinances – First Reading: (None)**

VII. **Resolutions:**

ECONOMIC AND COMMUNITY DEVELOPMENT

- a. [2018-07 Robert Kenz \(No. 18-STVR-00030\). A resolution approving Short Term Vacation Rental Application No. 18-STVR-00030 for property located at 563 S. Crest Road. \(District 9\) \(Deferred from 6/26/18\)](#)
- b. [A resolution authorizing the use of Grass Buster Lawn Maintenance as primary vendor for abatement services and AB property preservation as secondary vendor for abatement services.](#)
- c. [A resolution approving the acceptance of \\$298,536.53 from Hamilton County as proceeds from the 2018 Real Property Back Tax Sale, with \\$291,204.30 being applied as the City's portion; \\$3,142.12 being applied to City Attorney fees; and \\$4,190.11 being applied to City Treasurer costs.](#)

FINANCE

- d. [A resolution expressing the intent of the City of Chattanooga to issue bonds in the aggregate amount not to exceed \\$8.5 million of the City of Chattanooga, Tennessee for the purpose of paying all or a portion of the costs of the following: Greenway Farm Conference Center Replacement, 3rd/4th Street, Alley Program, Caine Lane Greenway Connector - North, Caine Lane Greenway Connector - South, Complete Streets on 26th Market to Wheland, Goodwin Road Segment 4, Patten Parkway, Shepherd Road Enhancement - Hwy. 153 to Airport, and Sidewalks.](#)
- e. [A resolution adopting a five-year Capital Improvement Plan for Fiscal Years 2019-2023, subject to future revision; a copy of which is attached hereto and made a part hereof by reference.](#)

LEGAL

- f. [A resolution authorizing the award of a contract to MGT Consulting Group to conduct a legal analysis and disparity study, and authorizing the City Attorney to execute said contract, for an amount not to exceed \\$175,000.00.](#)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- g. [A resolution authorizing the approval of Change Order No. 4 for Jacob Engineering Group, Inc. relative to Contract No. W-10-004-101, East Brainerd Sewer Basin Collection System and Pump Station Evaluation Upgrades, a Consent Decree Project, for an increased amount of \\$32,344.00, for the revised contract amount of \\$2,674,918.17. \(Districts 4 & 6\) \(Consent Decree\)](#)

Agenda for Tuesday, July 3, 2018

Page 3

- h. [A resolution authorizing the approval of Change Order No. 1 for Littlejohn Engineering \(an S&ME Company\), relative to Contract No. W-12-022-101, Focused SSES and Rehabilitation of South Chickamauga Creek Sub-Basin 1, a Consent Decree Project, for an increased amount of \\$81,438.75, for the revised contract amount of \\$945,188.75. \(Districts 5, 8 & 9\) \(Consent Decree\)](#)
- i. [A resolution authorizing the approval of Change Order No. 1 for J. Cumby Construction, Inc. of Cookeville, TN, relative to Contract No. W-16-013-201, Citico Pump Reliability Improvements, a Consent Decree Supported Project, for an increased amount of \\$703,797.00, to maintain the contingency amount of \\$400,000.00, for a revised contract amount not to exceed \\$8,078,797.00. \(District 8\) \(Consent Decree\)](#)

Transportation

- j. [A resolution authorizing the Administrator for the Department of Transportation to enter into an agreement with Brown Brothers, Inc. relative to Contract No. T-17-010-201 for construction services associated with Passenger Street Reconstruction, in the amount of \\$278,748.32, with a contingency amount of \\$27,874.83, for a total amount of \\$306,623.15. \(District 8\)](#)

VIII. Purchases.

IX. Other Business.

a. Approval of renewal certification for grocery stores wishing to sell wine:

1. Kanku's Express #1, [7640 East Brainerd Road](#) (District 4)

X. Committee Reports.

XI. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XII. Adjournment.

TUESDAY, JULY 10, 2018
CITY COUNCIL AGENDA
6:00 PM

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilwoman Coonrod).
3. Minute Approval.
4. Special Presentation.
5. **Ordinances – Final Reading: (None)**
6. **Ordinances – First Reading:**

PLANNING

- a. 2018-106 ASA Engineering (R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 109 Guild Street, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone, subject to certain conditions. (District 1) (Recommended for approval by Planning and Staff)

2018-106 ASA Engineering (R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 109 Guild Street, more particularly described herein, from R-1 Residential Zone to R-T/Z Residential Townhouse/Zero Lot Line Zone. (Applicant Version)

- b. 2018-107 Zachery S. Darnell (R-1 Residential Zone to R-3MD Moderate Density Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 4510 Old Mission Road and 140 Sequoia Drive, more particularly described herein, from R-1 Residential Zone to R-3MD Moderate Density Zone, subject to certain conditions. (District 5) (Recommended for approval by Planning and recommended for denial by Staff)

2018-107 Zachery S. Darnell (R-1 Residential Zone to R-3MD Moderate Density Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 4510 Old Mission Road and 140 Sequoia Drive, more particularly described herein, from R-1 Residential Zone to R-3MD Moderate Density Zone. (Applicant Version)

- c. 2018-101 Russell Bigham (R-1 Residential Zone to R-3 Residential Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3204 Harrison Pike, more particularly described herein, from R-1 Residential Zone to R-3 Residential Zone. (District 5) (Recommended for approval by Planning and Staff)
- d. 2018-112 Crown Interiors/Shannon Kelly (R-1 Residential Zone to M-1 Manufacturing Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located in the 6200 block of Vance Road, more particularly described herein, from R-1 Residential Zone to M-1 Manufacturing Zone, subject to certain conditions. (District 6) (Recommended for denial by Planning and Staff) (Recommend for approval of a portion by Planning and Staff)

2018-112 Crown Interiors/Shannon Kelly (R-1 Residential Zone to M-1 Manufacturing Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located in the 6200 block of Vance Road, more particularly described herein, from R-1 Residential Zone to M-1 Manufacturing Zone. (Applicant Version)

- e. 2018-081 Marvina Baksh (Lift Conditions). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to lift Condition No. 5 of Ordinance No. 13132 from previous Case No. 2016-165 from property located at 6684 East Brainerd Road, more particularly described herein, subject to certain conditions. (District 6) (Recommended for approval by Planning) (Deferred from 6/12/2018)

2018-081 Marvina Baksh (Lift Conditions). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to lift Condition No. 5 of Ordinance No. 13132 from previous Case No. 2016-165 from property located at 6684 East Brainerd Road, more particularly described herein, subject to certain conditions. (Staff Version)

2018-081 Marvina Baksh (Lift Conditions). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to lift Condition No. 5 of Ordinance No. 13132 from previous Case No. 2016-165 from property located at 6684 East Brainerd Road, more particularly described herein. (Applicant Version)

- f. 2018-095 John Wise (U-CIV-6 Urban Civic Zone 6 Stories Maximum Height to U-CX-4 Urban Commercial Mixed Use Zone 4 Stories Maximum Height). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone properties located at 1791 and 1795 Reggie White Boulevard, more particularly described herein, from U-CIV-6 Urban Civic Zone 6 Stories Maximum Height to U-CX-4 Urban Commercial Mixed Use Zone 4 Stories Maximum Height. (District 7) (Recommended for approval by Planning and Staff)

- g. 2018-100 J. Stephen Rich (R-2 Residential Zone to C-2 Convenience Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3900 Calhoun Avenue, more particularly described herein, from R-2 Residential Zone to C-2 Convenience Commercial Zone, subject to certain conditions. (District 7) (Recommended for approval by Planning and Staff)

2018-100 J. Stephen Rich (R-2 Residential Zone to C-2 Convenience Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 3900 Calhoun Avenue, more particularly described herein, from R-2 Residential Zone to C-2 Convenience Commercial Zone. (Applicant Version)

- h. 2018-065 Chattanooga Neighborhood Enterprise c/o Bob McNutt (R-1 Special Zone to UGC Urban General Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1715 Union Avenue, more particularly described herein, from R-4 Special Zone to UGC Urban General Commercial Zone, subject to certain conditions. (District 9) (Recommended for approval by Planning and Staff) (Deferred from 5/8/2018)

2018-065 Chattanooga Neighborhood Enterprise c/o Bob McNutt (R-1 Special Zone to UGC Urban General Commercial Zone). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1715 Union Avenue, more particularly described herein, from R-4 Special Zone to UGC Urban General Commercial Zone. (Applicant Version)

PUBLIC WORKS AND TRANSPORTATION

Transportation

- i. MR-2018-086 McCallie School % Thomas Hayes (Abandonment). An ordinance closing and abandoning the 1100 block of Kyle Street, 1000 and 1100 blocks of Lewis Street, 1000 and 1100 blocks of Woodward Avenue, 800 block of Kyle Street, 2600-2900 blocks of Anderson Avenue, 2600-2900 blocks of Bennett Avenue, and unopened alley rights-of-way located between Bennett Avenue and East 12th Street and Lewis Street, and the currently closed alley (closed by Case No. MR-2013-007), as detailed on the attached map to allow for future growth of McCallie School, subject to certain conditions. (District 9) (Recommended for approval by Transportation and Planning)

MR-2018-086 McCallie School % Thomas Hayes (Abandonment). An ordinance closing and abandoning the 1100 block of Kyle Street, 1000 and 1100 blocks of Lewis Street, 1000 and 1100 blocks of Woodward Avenue, 800 block of Kyle Street, 2600-2900 blocks of Anderson Avenue, 2600-2900 blocks of Bennett Avenue, and unopened alley rights-of-way located between Bennett Avenue and East 12th Street and Lewis Street, and the currently closed alley (closed by Case No. MR-2013-007), as detailed on the attached map to allow for future growth of McCallie School. (Applicant Version)

7. **Resolutions:**

FINANCE

- a. A resolution authorizing the extension of the professional services agreement with Public Financial Management for financial advisory services for one (1) three (3) year term to expire on August 20, 2021. (Revised)

HUMAN RESOURCES

- b. A resolution to amend Resolution No. 28367 by amending Section IV(R), inclement weather, of the Employee Information Guide.
- c. A resolution to amend Resolution No. 28367 Employee Information Guide to add a new Commercial Vehicle Program Policy and amend the Vehicle Accident Prevention Policy to reflect said addition.

MAYOR'S OFFICE

- d. A resolution to confirm the Mayor's appointment of Rosalyn Ruffin Willis to the Chattanooga Department of Youth and Family Development Board.

PLANNING

- e. 2016-078 Pratt & Associates, LLC/Robert D. and Sandra S. Purcell (Special Exceptions Permit). A resolution amending Resolution No. 28652 approving a Special Exceptions Permit for a Residential Planned Unit Development for property located at 660 Julian Road, more particularly described herein, substituting with a new map. (District 4) (Recommended for approval by Planning)
- f. 2018-115 Chris Anderson and Delbert Skidmore (Special Exceptions Permit). A resolution authorizing a Special Exceptions Permit for a Residential Planned Unit Development on property located in the 100 block of Sunnyside Drive, subject to certain conditions. (District 5) (Recommended for approval by Planning)

2018-115 Chris Anderson and Delbert Skidmore (Special Exceptions Permit). A resolution authorizing a Special Exceptions Permit for a Residential Planned Unit Development on property located in the 100 block of Sunnyside Drive, subject to certain conditions. (Staff Version)

- 2018-115 Chris Anderson and Delbert Skidmore (Special Exceptions Permit). A resolution authorizing a Special Exceptions Permit for a Residential Planned Unit Development on property located in the 100 block of Sunnyside Drive. (Applicant Version)
- g. Charbs, LLC/CHA Bottle Shop, LLC (Special Exceptions Permit). A resolution approving a Special Exceptions Permit for an existing liquor store, change in ownership, located at 4409 Rossville Boulevard. (District 7)

PUBLIC WORKS AND TRANSPORTATION

Public Works

- h. A resolution authorizing the Administrator for the Department of Public Works to renew the current agreement with CTI Engineers, Inc. relative to Contract No. C-16-001-101 for professional services for landfill groundwater sampling, monitoring, and reporting, for year two (2) of the four (4) optional years, in the amount of \$83,400.00, for an amount not to exceed \$295,900.00. (District 4)
- i. A resolution authorizing the award of Contract No. M-17-002-201 to Tri-State Roofing Contractors of Chattanooga, TN, Replacement Roofing System for Fleet Maintenance Building at Amnicola, in the amount of \$321,259.00, with a contingency amount of \$32,000.00, for an amount not to exceed \$353,259.00. (District 8)
- j. A resolution authorizing the Administrator for the Department of Public Works to enter into an agreement with Penske Truck Leasing for the award of the City's Green Grants Program for the design and installation of a Water Quality Retrofit Project, for a grant amount not to exceed \$100,000.00, for a total project cost in the amount of \$242,485.00. (District 8)

Transportation

- k. A resolution authorizing Farrokh Ghamgosar, on behalf of property owner, Azam Sohi, to use temporarily the right-of-way located along the 500 block of Stringer Street for the purpose of cleaning and improving, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 1)
- l. A resolution authorizing Rodney K. Smith, on behalf of property owner, Amy Clinton, to use temporarily the north and east faces of 1401 Market Street for the purpose of installing awnings over two doors and one window as well as projecting sign on the corner installed by Ortwein Sign Company, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)

Agenda for Tuesday, July 3, 2018

Page 9

- m. A resolution authorizing Jesse Watlington, on behalf of property owner, Tripp Goodman, to use temporarily the northern face of 330 East Main Street for the purpose of installing a projecting sign, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
 - n. A resolution authorizing William R. Davis, property owner, to use temporarily the right-of-way located along the northern side of 4905 Florida Avenue and extending southward along the unopened right-of-way to the extent of the property line at 4907 Florida Avenue for public use and access and in addition for the purpose of improvements, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
 - o. A resolution authorizing City Park Investors % Blake DeFoor to use temporarily the northern side of 801 Chestnut Street for the purpose of placing restaurant patio seating, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. (District 7)
 - p. A resolution authorizing the Administrator for the Department of Transportation to amend an agreement with Geostabilization International for construction services relative to Contract No. T-16-004-201 associated with construction services for slope stabilization along Granada Drive, to increase the contract amount of \$104,715.00, for a revised contract amount of \$455,055.00, in accordance with specifications as shown on State Wide Contract No. SWC 191.
- 8. Purchases.
 - 9. Other Business.
 - a. **Transfer of Ownership of Liquor Store - CHA Bottle Shop, LLC d/b/a Rossville Bottle Shop - Certificate of Compliance.**
 - 10. Committee Reports.
 - 11. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
 - 12. Adjournment.

Proposed City Council Purchases 7-3-18

DEPARTMENT REQUISITION NO.	ITEM DESCRIPTION	BIDS REQUESTED	BIDS RETURNED	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
PO538803 Public Works	Blanket Contract Renewal for Moyno Pump Parts- Waste Resources Division	8	2	Carl Eric Johnson, Inc. 1725 Q MacLeod Drive Lawrenceville, GA 30043	Estimated \$150,000 Annually	Interceptor Sewer Operations	Blanket Contract Renewal of PO538803 for Moyno Pump Parts- Waste Resources Division. There were 8 direct bid solicitations and we received 2 responses in the publicly advertised bid proceedings. Carl Johnson, Inc. was the lowest bid meeting specifications.
PO548078 Public Works	Increase of Boiler & Heat Exchanger Services- Waste Resources Division	-	-	Industrial Boiler & Mechanical Company 3325 N. Hawthorne Street Chattanooga, TN 37406	New Total Estimated \$206,000 Annually	Interceptor Sewer Operations	Increase of \$126,000 to Blanket PO548078 for Boiler & Heat Exchanger Services-Waste Resources Division. This change order is necessary due to greater than expected contract usage over the past year.
R167767 & R305094 Public Works	New Blanket Contract for HVAC Service, Repairs, Equipment & Installation- Facilities Management Division	10	4	Mountain City Service, Inc. 2408 Taft Highway Signal Mountain, TN 37377 and Metro Services Inc. 4470 Pinnacle Lane Chattanooga, TN 37415	Total Estimated \$1,500,000 Annually	General Fund	New Blanket Contract for HVAC Service, Repairs, Equipment & Installation- Facilities Management Division. The new contract will be a period of twelve (12) months with two (2) renewal options. There were 10 direct bid solicitations and we received 4 responses in the publicly advertised bid proceedings. Mountain City Service, Inc. and Metro Services Inc. was the best bid meeting specifications.
R171332 Youth & Family Development	Purchase of Temporary Summer Employment for Recreational Programs	40	1	Outsource Staffing, LLC 701 Cherokee Blvd., Suite 101 Chattanooga, TN 37405	\$120,000.00	General Fund	Purchase of Temporary Summer Employment for Recreational Programs. There were 40 direct bid solicitations and we received 1 responses in the publicly advertised bid proceedings. Outsource Staffing, LLC was the best bid meeting specifications.



City of Chattanooga

Mayor Andy Berke

June 27, 2018

Mr. Justin Holland
Administrator, Public Works Department
Waste Resource Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: Contract Renewal of Blanket PO No. 538803 – Moyno Pump Parts – Waste Resource Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to renew Blanket PO No. 538803 for Moyno Pump Parts, Waste Resource Division, Public Works Department. The City of Chattanooga is renewing the second (2nd) and last renewal option for twelve (12) months through June, 2019 for an estimated annual amount of \$150,000. A copy of the signed letter from vendor, and a copy of the contract is enclosed. This will also include a price increase per attached correspondence.

The original invitation to bid was sent to eight (8) vendors as well as formally advertised. Bids were received from two (2) vendors. Bids are retained on file in the Purchasing Office for your review upon request.

I recommend renewing Blanket PO No. 538803, including the price increase, for Moyno Pump Parts to Carl Eric Johnson, Inc, 1725 Q MacLeod Drive, Lawrenceville, GA 30043.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments



City of Chattanooga
Mayor Andy Berke

May 25, 2018

Carl Eric Johnson, Inc
Attn: Shea Longshore
1725 Q MacLeod Drive
Lawrenceville, GA 30043

Subject: 538803 – Moyno Pump Parts

Dear Ms. Longshore:

The City of Chattanooga would like to extend the above referenced contract for an additional twelve (12) months at the same contracted price(s). *with 3% increase CP*

The new expiration date will be June 23, 2019.

Please render the appropriate signature below and return via fax to 423-643-7244 or by email to mmckeel@chattanooga.gov if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: *CP* Date: 6/15/2018

Sincerely,

Mark McKeel

Mark McKeel, Buyer
City of Chattanooga
Phone: (423) 643-7236 Fax: (423) 643-7244

Item #	Description	Part #	2018 Price
1	CB-1 Polymer Feed and WW Transfer Pump	1L6 CDQ DAA	CF- Please Call
2	Shaft Collar	A06491	\$ 95.17
3	Pin Retainer	A06501	\$ 56.86
4	Drive Shaft	B06261	\$ 410.97
5	Double Mech Seal	AS423299-1A	CF- Please Call
6	Stator	C4106Q	\$ 233.60
7	Rotor	C71061	\$ 445.58
8	Conn Rod Kit	K0625D	\$ 139.05
9	CB-1 Neat Polymer Transfer Pump	B2B SSF APA	\$ 4,672.08
10	Stator Gasket	GFA1B1200	\$ 6.18
11	Suction Chamber Gasket	GFA2A1220	\$ 11.12
12	Lock Ring	MTB2A1600	\$ 82.19
13	Rotor	SSA2B5000	\$ 707.61
14	Drive Shaft	4250778015	\$ 485.75
15	Retaining Ring	SSA2A6100	\$ 79.10
16	Connecting Rod	ASA2A6200	\$ 85.28
17	Drive Pin	TRA2A6300	\$ 8.03
18	Joint Seal	RFA2A6400	\$ 145.23
19	Stator	RFA2B6510	\$ 595.75
20	Lantern Ring	GRA2A6850	\$ 32.14
21	O-Ring	CF137	\$ 11.12
22	Snap Ring	EB507	\$ 11.74
23	Stator Ring	EC028	\$ 6.18
24	CB-1 Sludge Feed Pump	1H115G1 CDQ AAA	\$ 18,673.20
25	Cover Plate O-Ring	PH110Q	\$ 4.94
26	Locknut	RH0581	\$ 7.42
27	Slinger Ring	PH0771	\$ 19.78
28	Lantern Ring Half	PH0571	\$ 74.16
29	Adaptor Gasket	BH085Q	\$ 15.45
30	Stator	C310JQ	\$ 2,483.74
31	Stator Gasket	BH085Q	\$ 15.45
32	Stator Retaining Ring	AH0085	\$ 17.30
33	Connecting Rod	PH0251	\$ 430.75
34	Rotor	C71HJ1	\$ 4,326.00
35	O-Ring	PH113Q	\$ 11.12
36	Gear Joint Kit	KPH952	\$ 1,554.27
37	Gear Joint Seal Kit	KPH88Q	\$ 107.53
38	CB-2 Sludge Feed Pump	1H175G1CDQ AAA	\$ 15,324.12
39	Cover Plate O-Ring	PH110Q	\$ 4.94
40	Locknut	RH0581	\$ 7.42
41	Slinger Ring	PH0771	\$ 19.78
42	Lantern Ring Half	PH0571	\$ 74.16
43	Adaptor Gasket	BH085Q	\$ 15.45
44	Stator	C310KQ	\$ 3,180.85
45	Sator Gasket	BK085Q	\$ 20.39

46	Stator Retaining Ring	AK0084	\$ 37.08
47	Connecting Rod	PH0252	\$ 616.15
48	Rotor	C71HK1	\$ 7,877.03
49	O-Ring	PH113Q	\$ 11.12
50	Gear Joint Kit	KPH952	\$ 1,554.27
51	Gear Joint Seal Kit	KPH88Q	\$ 107.53
52	Filter Press Ferric Chloride Pump	MAG344 Viton	\$ 3,015.60
53	Spacer Plate	4241971000	\$ 77.17
54	O-Ring	3207902157	\$ 3.71
55	O-Ring	3207902136	\$ 2.23
56	Rotor Shaft	4252621011	\$ 467.46
57	Thrust Washer	4231186001	\$ 51.94
58	Rotor Bushing	4220895001	\$ 179.56
59	Shaft Bushing	4220896001	\$ 117.98
60	Stator	3403504520	\$ 192.18
61	Rotor	4252645011	\$ 1,434.29
62	Filter Press Sludge Transfer Pump	1H175CDCDAX	CF- Please Call
63	Cover Plate O-Ring	PH110Q	\$ 4.94
64	Locknut	RH0581	\$ 7.42
65	Adaptor Gasket	BH085Q	\$ 15.45
66	Stator Retaining Ring	AH0085	\$ 17.30
67	Stator	C310KC	\$ 3,423.72
68	Stator Gasket	BK085Q	\$ 20.39
69	Stator Retaining Ring	AK0084	\$ 37.08
70	Connecting Rod	PH0252	\$ 616.15
71	Rotor	4241091073	\$ 9,452.93
72	Gear Joint Kit	KPH952	\$ 1,554.27
73	Gear Joint Seal Kit	KPH88Q	\$ 107.53
74	Filter Press Sludge Feed Pump	4J175CDQAAA	\$ 27,703.20
75	Cover Plate O-Ring	BH114Q	\$ 11.12
76	Locknut	RJ0581	\$ 7.42
77	Slinger Ring	PJ0771	\$ 23.48
78	Lantern Ring Half	AJ0571	\$ 88.99
79	Adaptor Gasket	BH085Q	\$ 15.45
80	Stator	C340KQ	\$ 8,796.61
81	Stator Gasket	BK085Q	\$ 20.39
82	Stator Retaining Ring	AK0084	\$ 37.08
83	Connecting Rod	PJ0252	\$ 882.50
84	Rotor	C74JK1	\$ 11,393.45
85	Gear Joint Kit	KPJ952	\$ 2,170.42
86	Gear Joint Seal Kit	KPJ88Q	\$ 146.47

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	1L6CDQDAA CB-1 Polymer Feed and WW Transfer pumps	0.00	Each	\$ 5,154.8800	\$ 0.00
2	A06491 Shaft Collar	0.00	Each	\$ 92.4000	\$ 0.00
3	A06501 Pin Retainer	0.00	Each	\$ 55.2000	\$ 0.00
4	B06261 Drive Shaft	0.00	Each	\$ 399.0000	\$ 0.00
5	AS423299-1A Double Type T-1 Mechanical Seal	0.00	Each	\$ 1,302.6000	\$ 0.00
6	C4106Q Stator	0.00	Each	\$ 226.8000	\$ 0.00
7	C71061 Rotor	0.00	Each	\$ 432.6000	\$ 0.00
8	K0625D Connecting Rod Kit	0.00	Each	\$ 135.0000	\$ 0.00
9	Model 1000 B2B SFF APA CB-1 Neat Polymer Transfer Pump	0.00	Each	\$ 4,533.0300	\$ 0.00
10	GFA1B1200 Stator Gasket	0.00	Each	\$ 6.0000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	--

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
11	GFA2A1220 Suction Chamber Gasket	0.00	Each	\$ 10.8000	\$ 0.00
12	MTB2A1600 Locking Ring	0.00	Each	\$ 79.8000	\$ 0.00
13	SSA2B5000 Rotor	0.00	Each	\$ 687.0000	\$ 0.00
14	4250778015 Drive Shaft	0.00	Each	\$ 471.6000	\$ 0.00
15	SSA2A6100 Retaining Ring	0.00	Each	\$ 76.8000	\$ 0.00
16	ASA2A6200 Connecting Rod	0.00	Each	\$ 82.8000	\$ 0.00
17	TRA2A6300 Drive Pin	0.00	Each	\$ 7.8000	\$ 0.00
18	RFA2A6400 Joint Seal	0.00	Each	\$ 141.0000	\$ 0.00
19	RFA2B6510 Stator Ring	0.00	Each	\$ 578.4000	\$ 0.00
20	GRA2A6850 Lantern Ring	0.00	Each	\$ 31.2000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number			Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
21	CF137 O Ring	0.00	Each	\$ 10.8000	\$ 0.00
22	EB507 Snap ring	0.00	Each	\$ 11.4000	\$ 0.00
23	EC028 Stator Ring	0.00	Each	\$ 6.0000	\$ 0.00
24	1H115G1CDQAAA CB-1 Sludge Feed Pumps	0.00	Each	\$ 18,117.4500	\$ 0.00
25	PH110Q Cover Plate O Ring	0.00	Each	\$ 4.8000	\$ 0.00
26	RH0581 Locknut	0.00	Each	\$ 7.2000	\$ 0.00
27	PH0771 Slinger Ring	0.00	Each	\$ 19.2000	\$ 0.00
28	PH0571 Lantern Ring Half	0.00	Each	\$ 72.0000	\$ 0.00
29	BH085Q Adaptor Gasket	0.00	Each	\$ 15.0000	\$ 0.00
30	C310JQ Stator	0.00	Each	\$ 2,411.4000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation, and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895
	Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.	

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
31	BK085Q Stator Gasket	0.00	Each	\$ 15.0000	\$ 0.00
32	AH0085 Stator Retaining Ring	0.00	Each	\$ 16.8000	\$ 0.00
33	PH0251 Connecting Rod	0.00	Each	\$ 418.2000	\$ 0.00
34	C71HJ1 Rotor	0.00	Each	\$ 4,200.0000	\$ 0.00
35	PH113Q O Ring	0.00	Each	\$ 10.8000	\$ 0.00
36	KPH952 Gear Joint Kit	0.00	Each	\$ 1,509.0000	\$ 0.00
37	KPH88Q Gear Joint Seal Kit	0.00	Each	\$ 104.4000	\$ 0.00
38	1H175G1CDQAAA CB-2 Sludge Feed Pumps	0.00	Each	\$ 14,868.0500	\$ 0.00
39	PH110Q Cover Plate O Ring	0.00	Each	\$ 4.8000	\$ 0.00
40	RH0581 Locknut	0.00	Each	\$ 7.2000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
41	PH0771 Slinger Ting	0.00	Each	\$ 19.2000	\$ 0.00
42	PH0571 Lantern Ring Half	0.00	Each	\$ 72.0000	\$ 0.00
43	BH085Q Adaptor Gasket	0.00	Each	\$ 15.0000	\$ 0.00
44	C310KQ Stator	0.00	Each	\$ 3,088.2000	\$ 0.00
45	BK085Q Stator Gasket	0.00	Each	\$ 19.8000	\$ 0.00
46	AK0084 Stator Retaining Ring	0.00	Each	\$ 36.0000	\$ 0.00
47	PH0252 Connecting Rod	0.00	Each	\$ 598.2000	\$ 0.00
48	C71HK1 Rotor	0.00	Each	\$ 7,647.6000	\$ 0.00
49	PH113Q O Ring	0.00	Each	\$ 10.8000	\$ 0.00
50	KPH952 Gear Joint Kit	0.00	Each	\$ 1,509.0000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
51	KPH88Q Gear Joint Seal Kit	0.00	Each	\$ 104.4000	\$ 0.00
52	MAG 344 Viton Filter Press Ferric Chloride Pumps	0.00	Each	\$ 2,925.8500	\$ 0.00
53	4241971000 Spacer Plate	0.00	Each	\$ 74.8800	\$ 0.00
54	3207902157 O Ring	0.00	Each	\$ 3.6000	\$ 0.00
55	3207902136 O Ring	0.00	Each	\$ 2.1600	\$ 0.00
56	4252621011 Rotor Shaft	0.00	Each	\$ 453.6000	\$ 0.00
57	4231186001 Thrust Washer	0.00	Each	\$ 50.4000	\$ 0.00
58	4220895001 Rotor Bushing	0.00	Each	\$ 174.2400	\$ 0.00
59	4220896001 Shaft Bushing	0.00	Each	\$ 114.4800	\$ 0.00
60	3403504520 Stator	0.00	Each	\$ 186.4800	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	---

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
61	425645011 Rotor	0.00	Each	\$ 1,391.7600	\$ 0.00
62	1H175CDCDAX (P111-P114) Filter Press Sluge Transfer Pumps	0.00	Each	\$ 20,723.0100	\$ 0.00
63	PH110Q Cover Plate O Ring	0.00	Each	\$ 4.8000	\$ 0.00
64	RH0581 Locknut	0.00	Each	\$ 7.2000	\$ 0.00
65	BH085Q Adaptor Gasket	0.00	Each	\$ 15.0000	\$ 0.00
66	AH0085 Stator Retaining Ring	0.00	Each	\$ 16.8000	\$ 0.00
67	C310KC Stator	0.00	Each	\$ 3,324.0000	\$ 0.00
68	BK085Q Stator Gasket	0.00	Each	\$ 19.8000	\$ 0.00
69	AK0084 Stator Retaining Ring	0.00	Each	\$ 36.0000	\$ 0.00
70	PH0252 Connecting Rod	0.00	Each	\$ 598.2000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	--

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
71	4241091073 Rotor	0.00	Each	\$ 9,177.6000	\$ 0.00
72	KPH952 Gear Joint Kit	0.00	Each	\$ 1,509.0000	\$ 0.00
73	KPH88Q Gear Joint Seal Kit	0.00	Each	\$ 104.4000	\$ 0.00
74	4J175CDQAAA (1-6) Filter Press Sludge Feed Pumps	0.00	Each	\$ 26,878.7000	\$ 0.00
75	BH114Q Cover Plate O Ring	0.00	Each	\$ 10.8000	\$ 0.00
76	RJ0581 Locknut	0.00	Each	\$ 7.2000	\$ 0.00
77	PJ0771 Slinger Ring	0.00	Each	\$ 22.8000	\$ 0.00
78	AJ0571 Lantern Ring Half	0.00	Each	\$ 86.4000	\$ 0.00
79	BH085Q Adaptor Gasket	0.00	Each	\$ 15.0000	\$ 0.00
80	C340KQ Stator	0.00	Each	\$ 8,540.4000	\$ 0.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 343162 Vendor Alternate ID: 10895 Carl Eric Johnson Inc 1725 Q MacLeod Drive Lawrenceville, GA 30043
--	---

PO Date: 23-JUN-16 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number 538803 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	--

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
81	BK085Q Stator Gasket	0.00	Each	\$ 19.8000	\$ 0.00
82	AK0084 Stator Retaining Ring	0.00	Each	\$ 36.0000	\$ 0.00
83	PJ0252 Connecting Rod	0.00	Each	\$ 856.8000	\$ 0.00
84	C74JK1 Rotor	0.00	Each	\$ 11,061.6000	\$ 0.00
85	KPJ952 Gear Joint Kit	0.00	Each	\$ 2,107.2000	\$ 0.00
86	KPJ88Q Gear Joint Seal Kit	0.00	Each	\$ 142.2000	\$ 0.00
87	Parts & Materials not specified above at various percent markup	0.00	Each	\$ 1.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



City of Chattanooga

Mayor Andy Berke

June 27, 2018

Mr. Justin Holland
Administrator, Public Works Department
Waste Resource Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

**Subject: R165489 / Blanket PO No. 548078 – Boiler & Heat Exchanger Services –
Waste Resource Division – Public Works Department**

Dear Mr. Holland:

Council approval is recommended to issue Change Order 1 to the subject contract. The change order will increase the estimated annual expenditure amount from \$80,000.00 to \$206,000.00. This is due to the rebuild of boiler #2 at the Digester Building. Waste Resource will be rebidding the blanket contract due to a revised projected equipment renovation plan. Blanket PO No. 548078 is with Industrial Boiler & Mechanical Company, 3325 N. Hawthorne Street, Chattanooga, TN 37406.

This contract change with Waste Resource Division and Public Works increases the total contract by \$126,000.00 and is necessary for the above reasons.

Original Contract (Council approved March 20, 2018)	\$ 80,000.00
Change Order 1 Increase Amount	\$ 126,000.00
New Annual Expenditure Amount	\$ 206,000.00

Page 2

Boiler & Heat Exchanger Services

I recommend issuing Change Order 1 to increase the present contract amount by \$126,000.00. Waste Resource Division and Public Works has requested and approved this change.

Respectfully yours,

A handwritten signature in cursive script that reads "Bonnie Woodward".

**Bonnie Woodward
Director of Purchasing**

BW/mlm

Attachments

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 521565 Vendor Alternate ID: 2054 Industrial Boiler Mechanic Co 3325 N Hawthorne St Chattanooga, TN 37406
--	---

PO Date: 23-MAR-18 Buyer: Geoffrey Hipp FOB: DESTINATION Terms: Immediate
--

Purchase Order Number 548078
INVOICES: Direct Invoices in DUPLICATE to the Invoice address shown below.

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price
Requisition No.: 165489 Ordering Dept: Waste Resources Buyer: Geoffrey Hipp 423-643-7233				
DESCRIPTION: This shall be a twelve (12) month blanket contract for Boiler and Heat Exchanger Services for the Waste Resources Division. The contract may be renewed for two (2) additional twelve (12) month terms under the same Terms and Conditions by Mutual Agreement. The City of Chattanooga and the Contractor may bilaterally extend the contract by Written Confirmation by both parties at least 30 days prior to the contract's current expiration date into any successive term as provided herein.				
NOTES: The bid submitted by Industrial Boiler & Mechanical Co., Inc. dated 2-21-18 is hereby made a part of this contract. Payment Terms: Net 30 days Delivery Terms: As Needed				
PRICE ESCALATION CLAUSE: All prices under this contract shall remain fixed during each twelve (12) month contract period. If as a result of a general change in prices or discounts, the contractor has changed prices to all of its customers, then, at the time of contract renewal, the price under this contract may be adjusted accordingly after acceptance. All price increases must be justified by providing a copy of the prevailing labor wage or material cost increases. Prompt notice of price changes (increases or reductions) must be furnished to the Purchasing Agent at least 30 days prior to the requested effective date and the prices for these services/materials shall remain firm for twelve (12) months. The effective date of price increases shall be the date the Purchasing Agent accepts the price changes or the effective date of increase stated by contractor's notice to Purchasing Agent, whichever is later.				
APPROVED BY CITY COUNCIL ON MARCH 20, 2018				
CONTRACT BEGINNING/ENDING DATES: 3-23-2018 TO 3-23-2019				
Vendor Contact: Kyle Morris Phone: 423-629-1117 Fax: 423-629-5333				

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation, and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

Purchase Order BLANKET



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

V E N D O R	Vendor Number: 521565 Vendor Alternate ID: 2054
	Industrial Boiler Mechanic Co 3325 N Hawthorne St Chattanooga, TN 37406

PO Date: 23-MAR-18 Buyer: Geoffrey Hipp FOB: DESTINATION Terms: Immediate	Purchase Order Number 548078 INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
--	--

S H I P T O	
--	--

I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Monthly PM Cleaver Brooks Model FLX700	0.00	Each	\$ 560.0000	\$ 0.00
2	Monthly PM Cleaver Brooks Model CB700-250-030	0.00	Each	\$ 560.0000	\$ 0.00
4	Annual PM Cleaver Brooks Model FLX700	0.00	Each	\$ 700.0000	\$ 0.00
5	Annual PM Cleaver Brooks Model CB700-250-030	0.00	Each	\$ 700.0000	\$ 0.00
7	CM Labor	0.00	Hour	\$ 112.0000	\$ 0.00
8	CM Labor Overtime	0.00	Hour	\$ 188.0000	\$ 0.00
9	CM Labor Holiday	0.00	Hour	\$ 280.0000	\$ 0.00
10	Materials, 20% Markup	0.00	Hour	\$ 1.0000	\$ 0.00
11	CM Labor Sundays	0.00	Hour	\$ 224.0000	\$ 0.00

TOTAL: \$.00

***** NOTICE *****

This Purchase Order ("Agreement") is a binding agreement between the City of Chattanooga and the Vendor. This Purchase Order shall be governed by the following documents: (1) Purchase Order; (2) City of Chattanooga Purchase Order Standard Terms and Conditions; (3) Vendor's response to the bid or quotation; and (4) terms and conditions set forth in the bid or quotation, each of which is hereby incorporated herein by reference and becomes a part of this Agreement. In the event any conflict of terms arises, the terms controlling the Agreement shall be in the order provided hereinabove. This Purchase Order is valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order, and further authorizes payment upon proper certification of receipt of goods and/or services.

BLANKET CONTRACT AGREEMENT

This agreement is made this day, March 23, 2018, with Industrial Boiler & Mechanical Co., Inc. and the City of Chattanooga, a municipal corporation established in the State of Tennessee of Tennessee.

This agreement constitutes a blanket contract for the below goods and/or services commencing March 23, 2018. (Purchase Order 548078)

Twelve (12) month Blanket Agreement for Boiler and Heat Exchanger Services for the Waste Resources Division of Public Works Department with the option to renew for two (2) additional twelve (12) month terms by mutual agreement.

The Contractor shall agree to perform all terms and conditions of this contract as awarded.

The work shall be completed as needed.

The Contractor shall comply with the Terms and Conditions posted on the City of Chattanooga's website.

<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

Name 

Title V.P. OF ENG'G

Date 4-18-18

Contractor

Bonnie Woodward

Purchasing Director

3/23/18

City of Chattanooga



Industrial Boiler & Mechanical Company, Inc.

June 6, 2018

City of Chattanooga | Department of Public Work
Pineville Road
Chattanooga, TN

Attn: Allen Martin Engineering Coordinator

Subject: (Repair or Replacement of the Existing 250HP Cleaver Brooks Boiler)

Ref. Quote: #180606-2/3

We at Industrial Boiler and Mechanical Company, Inc. are pleased to offer to you the following budget proposal to repair the existing 250BHP Cleaver Brooks hot water boiler assembly or to replace it with the supply and install of a new 250BHP hot water boiler assembly designed to be fired on natural gas or digester gas in the existing boiler room at your facility in Chattanooga, Tennessee as follows.

I. NEW BOILER:

We at Industrial Boiler and Mechanical Company, Inc. are pleased to offer to you the following budget proposal to furnish the necessary cranes, rigging, equipment, materials, labor and supervision to isolate, disconnect and remove the existing 250BHP Cleaver Brooks hot water boiler assembly and to supply, install and start-up the following new 250BHP Industrial Boiler 30PSIG hot water boiler assembly. This new boiler will be designed to fire natural gas or digester gas. F.O.B our Chattanooga facility, as noted below.

A. One (1) new Industrial Boiler 4-pass 250BHP fire tube packaged boiler assembly.

Model:	500 Series
Design Pressure:	30 psig/water
Input Capacity:	9.9 mmbtu.
Fuel:	Natural Gas or Digester Gas
Electrical:	460 Volts

The Following Trim Is Included With Boiler

P.O. Box 5100, Chattanooga, TN 37406
Office: 423-629-1117

3325 N. Hawthorne Street. Chattanooga, TN 37406
Fax: 423-629-5333

www.industrialboiler.com

DESIGN DATA

- 4-pass, Scotch Marine boiler
- Built to ASME Section IV Code and National Board Rules
- Expanded, beaded, and rolled tube attachments
- Heavy duty channel skid base assembly
- Lifting lugs (quantity and locations as required)
- Hand holes (quantity and locations as required)
- Manhole
- 2" insulation and "galvanneal" sheet metal jacket on boiler shell
- Double davited hinged front flue doors
- Main bottom blowoff connections in front and rear of pressure vessel
- Paint & marking assembly
- Operating manuals
- Two (2) manufacturer's data report, ASME (Form H-2) or (Form P-2)
- Rear Burner Sight Port

BOILER TRIM – MOUNTED:

Oilon series burner assembly consisting of:

- Mounted forced draft blower motor
- Low combustion air pressure switch
- Low purge air pressure switch
- Front burner sight port
- Ignition transformer
- Flame scanner
- Natural gas pilot fuel train
- Fuels Natural Gas and Digester Gas

Natural Gas Main gas train assembly

Digester Gas Main gas train assembly

UL 508a Labeled control panel assembly including:

NEMA 12 type 250 enclosure

- Ladder type wiring diagram
- Pilot lights
- Push buttons
- Flame safeguard
- Combustion controls:
- Alarm Horn
- Relays

- Control power switch
- Terminal strip
- Ground lug

UL 508a Labeled power panel assembly including:

NEMA 12 type 250 enclosure

- Distribution block
- Fuses
- Transformer
- Relays
- Starters with contactors
- Terminal strip
- Ground lug

Low fire hold temperature switch with thermowell

Pressure control pipe & fitting assembly including:

- High limit control
- Operating limit control
- Temperature controller
- Temperature gauge shutoff valve
- Low fire hold control
- Operating limit control

Level controls including:

- McDonnell-Miller #150 water column/low water cut-off

Chain operated gauge glass set including:

- Gauge glass
- Gauge glass valves
- Gauge glass protection rods
- Gauge glass valve chain

Bottom drain valve set including:

- (2) Slow opening blowdown valve

BOILER TRIM – SHIPPED LOOSE

- 8" dial steam pressure gauge
- 5" dial stack thermometer
- Safety valves (Quantity as required by ASME code)

Total New Boiler Budget Price Is: \$210,000 to 225,000.00 Plus Tax

II. BOILER REPAIR:

We at Industrial Boiler and Mechanical Company, Inc. are pleased to offer to you the following budget proposal to furnish the necessary cranes, rigging, equipment, materials, labor and supervision to isolate, disconnect and repair the existing 250BHP Cleaver Brooks hot water boiler assembly at your Chattanooga facility, as noted below.

A: Complete Retube:

We propose to furnish the necessary equipment, materials, labor, authorized inspection services, quality control and supervision to completely retube the existing 250BHP Cleaver Brooks hot water boiler assembly.

B: Rebuild Rear Door Assembly:

We propose to furnish the necessary lifting equipment, rigging, equipment, materials, labor and supervision to remove the existing rear door assembly, set on the plants floor and remove all damaged refractory and dispose of the hazardous refractory debris. Then supply and install all new refractory materials and reinstall the repaired rear door assembly and train the plants personel on the cure-out of the new refractories on the existing 250BHP Cleaver Brooks hot water boiler assembly at your facility.

C: Rebuild Front Inner Door Assembly:

We propose to furnish the necessary lifting equipment, rigging, equipment, materials, labor and supervision to open the existing front inner door assembly and remove all damaged refractory and insulation and to dispose of the hazardous refractory debris. Then supply and install all new refractory and insulation materials and reinstall the repaired inner front door assembly on the existing 250BHP Cleaver Brooks hot water boiler assembly at your facility.

D: Replace Burner Gas Can & Spud Assembly:

We propose to furnish the necessary lifting equipment, rigging, equipment, materials, labor and supervision to remove the existing burner gas can assembly, and remove dispose of the debris. Then supply and install a new burner gas can and spud assembly and perform a startup and tune out of the existing 250BHP Cleaver Brooks hot water boiler assembly at your facility.

Total Repair Boiler Budget Price Is: \$110,000 to 125,000.00 Plus Tax

Payment Terms To Be Negotiated

Note: All labor quoted on a straight time basis.

We at Industrial Boiler and Mechanical Company, Inc. would like to thank you for the opportunity to offer to you the preceding budget proposal. If we can be of any further assistance to you in any of your boiler or mechanical needs please call us at (423) 629-1117.

Best Regards

Kyle Morris
Technical Sale Representative
Industrial Boiler & Mechanical Company, Inc.
423-629-1117 office
423-227-7680 cell

Cc: John D. Smith
V.P. of Engineering
Industrial Boiler & Mechanical Company, Inc.
423-629-1117 office
423-280-7708 cell.

***PLEASE CHECK THIS BOX IF THIS IS A CHANGE ORDER.

CHECK FOR MB ESTIMATE - FOR INTERNAL USE ONLY

ESTIMATE WO # 196421

DATE: 6/12/18

Description: Rebuild Boiler #2

Location: Digester Bldg.

24HR

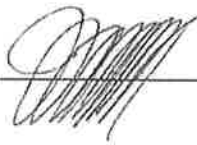
Industrial Boiler PO548078	Quantity	Unit	Unit Price	Total
CM Labor	614	Hour	\$ 112.00	\$ 68,768.00
CM Labor, Overtime		Hour	\$ 168.00	-
CM Labor, Sunday		Hour	\$ 224.00	-
CM Labor, Holiday		Hour	\$ 280.00	-
Materials, 20% markup	56250	Each	\$ 1.00	\$ 56,250.00
TOTAL ESTIMATE:				\$ 125,018.00

***PARTIAL INVOICES WILL NOT BE ACCEPTED WITHOUT PRIOR APPROVAL BY MAINTENANCE MANAGER (ispence@chattanooga.gov)

Submitted by: J. A. Martin

Date: 6/12/18

Accepted by:



Date:

6/12/18

Accepting party should provide the following information:

Cost Center:

Fund:

Account:

1530104
702201

701204 → 56,250

24HR ESTIMATE

Work Order Number: 196421

Assigned to Contractor: Industrial Boiler



City of Chattanooga CORRECTIVE MAINTENANCE WORK ORDER (Contractor)

WO Initiated	WO Initiated By	Requested By	Priority	Date Needed	Work Task Submitted To
6/12/2018 11:57:06 AM	WILSON, REGINA V	MARTIN, JIMMY A	Medium	6/16/2018 11:57:06 AM	CONTRACTOR, GENERAL on 6/12/2018 11:57:06 AM

Sublocation/System/Component	Equipment	AssetID/Bidfield
Anaerobic Digester:Sludge Heating System:#2 Boiler	LIQUIDS_EQUIPMENT_COMPONENTS	LEC1470

Problem/Instructions: ANAEROBIC DIGESTER - REBUILD BOILER 2.

LABOR:

Regular Hours By:	HRS:	DATE:	HRS:	DATE:	HRS:	DATE:
Regular Hours By:	HRS:	DATE:	HRS:	DATE:	HRS:	DATE:
OVERTIME HOURS By:	HRS:	DATE:	HRS:	DATE:	HRS:	DATE:

Work Comments:

Parts/Materials Issued From Warehouse - Description	Material ID	Units Issued	Unit Cost	Subtotal
			\$	\$

Date Completed: WO Closed : WO Closed by :

CERTIFICATION:

I hereby certify that the information presented above has been reviewed by me and to the best of my knowledge to be true, accurate and complete. I am aware there is significant disciplinary action up to and including dismissal for submitting false information.

Signature: _____ Date: _____ Signature: _____ Date: _____ FAILURE CODE: _____



City of Chattanooga

Mayor Andy Berke

June 27, 2018

Mr. Justin Holland
Administrator, Public Works Department
Facilities Management Division
1250 Market Street, Suite 2100
Chattanooga, TN 37402

Subject: 167767 / 305094 – HVAC Service, Repairs, Equipment & Installation – Facilities Management Division – Public Works Department

Dear Mr. Holland:

Council approval is recommended to issue a two (2) citywide blanket contracts for HVAC Service, Repairs, Equipment & Installation, Facilities Management Division, Public Works Department. The contracts will be for twelve (12) months with the option to renew for two (2) additional twelve (12) month terms. The estimated annual expenditure for these contracts is \$1,500,000.

The invitation to bid was sent to ten (10) vendors as well as formally advertised. Bids were received from four (4) vendors shown below. Bids are retained on file in the Purchasing Office for your review upon request.

Vendors

Mountain City Service, Inc.
Metro Services Inc

W.J O'Neil Company
Lee Company

I recommend awarding the blanket contracts for HVAC Service, Repairs, Equipment & Installation to Mountain City Service, Inc, 2408 Taft Highway, Signal Mountain, TN 37377 and Metro Services Inc, 4470 Pinnacle Lane, Chattanooga, TN 37415, as the best complete bids meeting specifications for the City of Chattanooga.

Respectfully yours,

Bonnie Woodward
Director of Purchasing

BW/mlm

Attachments

Item #	Item Description	Mountain City Service, Inc		M.J. O'Neill Company		Metro Services Inc		Lee Company						
		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price					
Requisition: 167767 Bid #: 305094 Description: HVAC Service, Repairs, Equipment & Installation														
Section I: HVAC Preventative Maintenance Task: Airside Equipment														
	AHUs rated 10,000 CFM and Less	Per Service	\$ 80.00	1	\$ 80.00	\$ 175.00	1	\$ 175.00	\$ 165.00	1	\$ 165.00	\$ 128.00	1	\$ 128.00
	AHUs rated 25,000 CFM and greater	Per Service	\$ 100.00	1	\$ 100.00	\$ 175.00	1	\$ 175.00	\$ 165.00	1	\$ 165.00	\$ 279.00	1	\$ 279.00
	RTU and Splits 10 ton and less	Per Service	\$ 80.00	1	\$ 80.00	\$ 175.00	1	\$ 175.00	\$ 165.00	1	\$ 165.00	\$ 115.00	1	\$ 115.00
	RTU and Splits 11 ton to 29 ton	Per Service	\$ 10.00	1	\$ 10.00	\$ 175.00	1	\$ 175.00	\$ 165.00	1	\$ 165.00	\$ 128.00	1	\$ 128.00
	RTU and Splits 30 ton and greater	Per Service	\$ 150.00	1	\$ 150.00	\$ 175.00	1	\$ 175.00	\$ 165.00	1	\$ 165.00	\$ 279.00	1	\$ 279.00
Section I: HVAC Preventative Maintenance Task: Waterside Equipment														
	Chillers rated 10 ton and less	Per Service	\$ 100.00	1	\$ 100.00	\$ 140.00	1	\$ 140.00	\$ 135.00	1	\$ 135.00	\$ 178.00	1	\$ 178.00
	Chillers rated 10 ton and less	Per Annual Service	\$ 600.00	1	\$ 600.00	\$ 280.00	1	\$ 280.00	\$ 270.00	1	\$ 270.00	\$ 356.00	1	\$ 356.00
	Scroll Chillers rated 11 ton to 99 ton	Per Service	\$ 100.00	1	\$ 100.00	\$ 140.00	1	\$ 140.00	\$ 130.00	1	\$ 130.00	\$ 178.00	1	\$ 178.00
	Scroll Chillers rated 11 ton to 99 ton	Per Annual Service	\$ 600.00	1	\$ 600.00	\$ 420.00	1	\$ 420.00	\$ 410.00	1	\$ 410.00	\$ 356.00	1	\$ 356.00
	Screw Chillers rated 100 ton to 199 ton	Per Service	\$ 200.00	1	\$ 200.00	\$ 140.00	1	\$ 140.00	\$ 140.00	1	\$ 140.00	\$ 356.00	1	\$ 356.00
	Screw Chillers rated 100 ton to 199 ton	Per Annual Service	\$ 600.00	1	\$ 600.00	\$ 1,120.00	1	\$ 1,120.00	\$ 1,100.00	1	\$ 1,100.00	\$ 1,287.00	1	\$ 1,287.00
	Centrifugal Chillers rated 200 ton and greater	Per Service	\$ 150.00	1	\$ 150.00	\$ 140.00	1	\$ 140.00	\$ 140.00	1	\$ 140.00	\$ 356.00	1	\$ 356.00
	Centrifugal Chillers rated 200 ton and greater	Per Annual Service	\$ 700.00	1	\$ 700.00	\$ 1,680.00	1	\$ 1,680.00	\$ 1,640.00	1	\$ 1,640.00	\$ 1,768.00	1	\$ 1,768.00
	Cooling Towers (Counterflow)	Per Service	\$ 100.00	1	\$ 100.00	\$ 140.00	1	\$ 140.00	\$ 135.00	1	\$ 135.00	\$ 356.00	1	\$ 356.00
	Cooling Towers (Counterflow)	Per Annual Service	\$ 125.00	1	\$ 125.00	\$ 560.00	1	\$ 560.00	\$ 550.00	1	\$ 550.00	\$ 1,424.00	1	\$ 1,424.00
	Boilers (Hot Water Heating) 500K BTU and less	Per Service	\$ 150.00	1	\$ 150.00	\$ 140.00	1	\$ 140.00	\$ 130.00	1	\$ 130.00	\$ 356.00	1	\$ 356.00

Mountain City Service Inc.
2408 Taft Highway
Signal Mountain, TN 37377

**Keefe Plumbing & Heating
Company, Inc.**
1820 East 23rd Street
Chattanooga, TN 37404

Jake Marshall Service, Inc.
611 W. Manning Street
Chattanooga, TN 37405

Carrier Corporation
909 Murfreesboro Road
Nashville, TN 37217

**Reliable Heating & Air
Conditioning Company, Inc.**
404 Spears Avenue
Chattanooga, TN 37405

W.J. O'Neil Company
500 West 26th Street
Chattanooga, TN 37408

Hoffman & Hoffman, Inc.
4638 Resource Drive
Suite 108
Chattanooga, TN 37416

Johnson Controls, Inc.
6125 Heritage Park Drive
Chattanooga, TN 37416

Lee Company
331 Mallory Station Road
Franklin, TN 37067

Daiken Applied Services
4638 Resource Drive
Suite 108
Chattanooga, TN 37416

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:

23-MAY-18 at 2:00 PM

BID NUMBER: 305094

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R

Mountain City Service Inc

RFQ

M : City of Chattanooga
 A : 101 East 11th Street, Suite G13
 I : Chattanooga, TN 37402
 L
 T
 O

Item	Class-Item	Quantity	Unit	Unit Price	Total
------	------------	----------	------	------------	-------

Requisition / Bid No.: 167767 / 305094
 Ordering Dept.: Facilities Management Division, Public Works
 Buyer: Mark McKeel
 Phone No.: 423-643-7236

Items Being Purchased: HVAC Services, Repairs, Equipment & Installation

Please Note: The City of Chattanooga has the right and may award to more than one (1) vendor for this solicitation.

ATTACHMENTS:

1. Specifications (14 pages)
2. Affirmative Action Plan (2 pages)
3. Insurance Requirements (2 pages)
4. Iran Divestment Act Disclosure (1 page)
5. No Contact / No Advocacy Notice (1 page)

This Shall Be A Twelve (12) Month Blanket Contract To Supply HVAC Services, Repairs, Equipment & Installation for the City of Chattanooga.

The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.

**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****

Price Escalation Clause:

If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.

QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.

*** BID MUST BE RECEIVED NO LATER THAN ***
 *** 2:00 PM EST ON MAY 23, 2018 ***

City of Chattanooga (COC) Terms and Conditions posted on Website
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

If you can't download call buyer for a copy.

NOTE:

ALL BIDS MUST BE SIGNED

All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

Any manufacturer's names, trade names, brand names, or catalog numbers used in the

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:

23-MAY-18 at 2:00 PM

BID NUMBER: 305094

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R
RFQ

M : City of Chattanooga
 A : 101 East 11th Street, Suite G13
 I : Chattanooga, TN 37402
 L
T
O

Item	Class-Item	Quantity	Unit	Unit Price	Total
------	------------	----------	------	------------	-------

specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalties in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name MOUNTAIN CITY SERVICE Inc.

Address 2408 TAFT HWY. SIGNAL
MTA TN 37377

Phone/Toll-Free No. 423-266-1909

Fax No. 423-886-2083

eMail Address OFFICE@MTH City.Net

Contact Person's Name DAVID BROOME

Estimated Delivery As Needed

Minority-Owned Business _____ Small Business Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30

TELEPHONE NUMBER: 423-266-1909

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: MOUNTAIN CITY SERVICE Inc.

SIGNATURE: [Signature]

NAME AND TITLE: DAVID E. BROOME, President

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 23-MAY-18 at 2:00 PM
BID NUMBER: 305094

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R

RFQ

M
A
I
L
T
O

City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Bid - HVAC Maintenance Per City of Chattanooga Specifications -- See Bid Form on page 14 of Specifications	1	Dollar	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: Net 30
 TELEPHONE NUMBER: 423-266-1909

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Mountain City Service Inc
 SIGNATURE: [Signature]
 NAME AND TITLE: DAVID E. BROOME, President

ADDENDUM NO: 1

REQ NO: 167767

FINAL SUBMITTAL: May 23, 2018 2:00 PM EST

FINAL QUESTIONS: May 18, 2018 2:00 PM EST

Department: Facilities Management

Changes to Bid No. 305094:

The RFB Cover Sheet shows the Pre-Bid Conference to be at 11:00 AM EST. The time was a mistake when sent out. The time for the Pre-Bid Conference is at 10:00 AM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: DAVID BROOME

Company: MOUNTAIN CITY SERVICE, INC

CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244

ADDENDUM NO: 2

REQ NO: 167767

FINAL SUBMITTAL: May 30, 2018 2:00 PM EST

FINAL QUESTIONS: May 23, 2018 2:00 PM EST

Department: Facilities Management Division, Public Works

Changes to Bid No. 305094:

The Bid Opening has been changed due to vendors requesting for Open Records and Site Visits of certain buildings.

The new Bid Opening will be May 30, 2018 at 2:00 PM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: DAVID BROOME

Company: MOUNTAIN CITY SERVICE, INC

CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244

ADDENDUM NO: 3

REQ NO: 167767

FINAL SUBMITTAL: June 6, 2018 2:00 PM EST
FINAL QUESTIONS: May 31, 2018 2:00 PM EST

Department: Facilities Management Division, Public Works

Changes to Bid No. 305094:

The Bid Opening has been changed due to vendors requesting Site Visits of certain buildings.

The new Bid Opening will be June 6, 2018 at 2:00 PM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: DAVID BROOME

Company: MOUNTAIN City Service, inc

CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244

BID FORM

SECTION I: HVAC PREVENTIVE MAINTENANCE TASKS

Airside Equipment: (Air Handling Units, Fan Coil Units, Exhaust, Return, and Relief Fans, Unit Heaters, and Energy Recovery Units) All Preventive Maintenance tasks listed in Attachment A under "Preventive Maintenance tasks - Airside Equipment" shall be completed at EACH service.

AHUs rated 10,000 cfm and less	<u>80.-</u>	Per Service
AHUs rated 25,000 cfm and greater	<u>100.-</u>	Per Service
RTU and Splits 10 ton and less	<u>80.-</u>	Per Service
RTU and Splits 11 ton to 29 ton	<u>100.-</u>	Per Service
RTU and Splits 30 ton and greater	<u>150.-</u>	Per Service

Waterside Equipment: (Liquid Chillers, Cooling Towers, Boilers, Pumps, and Ancillary Equipment) All Preventive Maintenance tasks listed in Attachment A under "Preventive Maintenance tasks - Waterside Equipment" shall be completed at EACH service. All tasks under "Annual Maintenance tasks - Waterside Equipment" shall be completed one time per year as an "Annual Service".

Chillers rated 10 ton and less	<u>100.-</u>	Per Service
Chillers rated 10 ton and less	<u>600.-</u>	Per Annual Service
Scroll Chillers rated 11 ton to 99 ton	<u>100.-</u>	Per Service
Scroll Chillers rated 11 ton to 99 ton	<u>600.-</u>	Per Annual Service
Screw Chillers rated 100 to 199 ton	<u>200.-</u>	Per Service
Screw Chillers rated 100 to 199 ton	<u>600.-</u>	Per Annual Service
Centrifugal Chillers Rated 200 ton and greater	<u>150.-</u>	Per Service
Centrifugal Chillers Rated 200 ton and greater	<u>700.-</u>	Per Annual Service
Cooling Towers (Counterflow)	<u>100.-</u>	Per Service
Cooling Towers (Counterflow)	<u>125.-</u>	Per Annual Service
Boilers (Hot Water Heating) 500k Btu and less	<u>150.-</u>	Per Service
Boilers (Hot Water Heating) 500k Btu and less	<u>300.-</u>	Per Annual Service
Boilers (Hot Water Heating) 501k Btu and greater	<u>190.-</u>	Per Service
Boilers (Hot Water Heating) 501k Btu and greater	<u>500.-</u>	Per Annual Service

SECTION II: HVAC HOURLY RATES

The Vendor shall complete the form below identifying the rates at which for the term of the contract, the City may be billed for normal HVAC services, installation, and repair work. Please provide a single hourly rate for regular time, overtime, holiday, and weekend time as well as a percentage markup for materials. Please bid all items in this section. Failure to do so may disqualify bid.

Technician, Regular Time Labor Rate	<u>60.-</u>	per hour
Helper, Regular Time Labor Rate	<u>25.-</u>	per hour
Technician, Standard Overtime Labor Rate	<u>60.-</u>	per hour
Helper, Standard Overtime Labor Rate	<u>25.-</u>	per hour
Technician, Holiday Time Labor Rate	<u>60.-</u>	per hour
Helper, Holiday Time Labor Rate	<u>25.-</u>	per hour
Technician, Weekend Time Labor Rate	<u>60.-</u>	per hour
Helper, Weekend Time Labor Rate	<u>25.-</u>	per hour

SECTION III: HVAC EQUIPMENT AND MATERIAL MARKUP OVER COST

Percentage Markup for Equipment and Materials 15 %

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

DAVID E. BROOME (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of MOUNTAIN CITY

SERVICE, INC. (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # 305094, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:



Printed Name:


DAVID E. BROOME

Title: President

Date: 5/30/18

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) 
(PRINTED NAME) DAVID E. BROOME
(BUSINESS NAME) MOUNTAIN CITY SERVICE INC.
(DATE) 5/30/18

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.



(Signature of Contractor)

PRESIDENT - MOUNTAIN CITY SERVICE, INC
(Title and Name of Construction Company)

5/30/18

(Date)



Service You Deserve

Air Conditioning Heating Plumbing
Gas Piping Sheetmetal

May 30, 2018

Mountain City Service was commissioned as an HVAC, Plumbing, Refrigeration business by the State of Tennessee in December of 2002. We currently hold a CMC General Mechanical license issued by the State of Tennessee with a One Million Dollar limit. Please see the following for a brief review of our experience in the Service and Maintenance Industry

We have been providing HVAC contract maintenance and service work to the City of Chattanooga for over 7 years

We currently have a contract with the State of Tennessee to provide HVAC service and maintenance for all State facilities in 12 counties in the State

We currently have a contract with the Tivoli Foundation to provide HVAC service and maintenance for the Tivoli Theater and The Memorial Auditorium

We currently have a contract with Burger King restaurants to provide HVAC service and maintenance at 17 of their stores

Current employees that would be performing the work for the City of Chattanooga:

Johnnie Rutledge
Eric Bryant
Paul Britton
Jamie Woodward
David Myers
Brian Rutledge



To Whom It May Concern:

As a representative of the Fletcher Bright Company, I am delighted to recommend Mountain City Service. The hard work and professionalism that their staff has demonstrated when handling our heating and air conditioning as well as our plumbing needs has far surpassed other companies that we have employed in the past. Throughout our years of working together, I have witnessed a level of exceptional responsiveness and I know that I can always rely on them to handle problems correctly the first time without the need of expensive follow up visits.

I have used Mountain City Service for numerous commercial projects in the past twelve (12) months and will continue to do so in the future. They make my job much easier knowing that my tenant's needs will be handled promptly and professionally.

I appreciate the care with which they respond to our needs and look forward to a continued relationship with them for many years to come.

Very truly yours,

FLETCHER BRIGHT COMPANY

A handwritten signature in cursive script that reads "Kathy D. Jones". The signature is written in dark ink and is positioned above the printed name.

Kathy D. Jones
Building Manager / Leasing Representative

Kim

From: "Don Myatt" <Don.Myatt@tn.gov>
Date: Tuesday, May 29, 2018 7:58 AM
To: <kim@mtncity.net>
Attach: ATT00077.htm
Subject: references

Mountain City Services has been doing commercial work for state Parks for a few years, and have did a outstanding job. Would recommend them to anyone.

Don Myatt
Facilities Manager
Middle Tennessee Regional Maintenance Office
2000 Jackson Hill Road
Burns, TN 37029
615-797-9701 Office
615-218-7697 Cell

5/29/2018

5/25/2018

From: "Beech, Frankie" <beechf@vmcmail.com>
Subject: Re: References Please
Date: 2018-05-25 12:20:08

Mountain City service has provided a variety of services to us here at the plant. Services have included Air Conditioning repair, plumbing services, and cleaning and repair of our Ice Machines. The people at Mountain City have always been quick to respond to work requests and we are very grateful for their timely and cost effective repairs.

Sincerely,
Frankie Beech
Vulcan Materials Co
Shallowford Road

Frankie M. Beech
Plant Office Administrator - 1162 - Chattanooga Quarry
Stone Orders (423) 892-4220 Desk (423) 892-4545 Fax (423) 899-0332

MyVulcan

Visit myvulcan.com - our new online billing customer service center.

View tickets & order details, track your orders, access invoices and even pay online virtually anytime, anywhere!



Edley's Bar-B-Que

05/25/2018]

To whom it may concern:

Dear Madam, Sir;

Thank you for choosing to accept a bid from Mountain City Service. I would highly recommend that you consider Mountain City Service as I have a long relationship with them that spans approximately 14 years and 3 concepts. Mountain City provides outstanding service by skilled and knowledgeable technicians that put the customers interest first. Mountain City has always provided me with service options that were honest, and they operate with a high moral integrity.

Please feel free to call me if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Doyle", is written over a thin, curved line that extends from the left towards the right.

Brian Doyle
General Manager
Edley's BBQ
Chattanooga, TN 37405
423-902-3351 cell

General Manage



3126 Alton Park Blvd
Chattanooga, TN 37410
423-825-4261 Office
423-521-8083 FAX

5/29/2018

To: Whom it may concern

Regarding: Mountain City Services, Inc.

Mountain City Services has worked with us on multiple commercial projects during the past year. Their professionalism and service is commendable.

Thank you,

A handwritten signature in cursive script, appearing to read 'Jaunita Fetty', written in dark ink.

Jaunita Fetty
Office Manager
Tri-State Roofing Contractors, LLC

Date: May 9, 2018

Requisition No.: 167767

PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on May 23, 2018*

Requisition / Bid No.: R167767 / 305094

Ordering Dept.: Facilities Management Division, Public Works

Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov

Items Being Purchased: HVAC Services, Repairs, Equipment & Installation

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on May 23, 2018

*****PRE-BID CONFERENCE WILL BE CONDUCTED*****

11:00 A.M. EST on May 16, 2018

The City of Chattanooga reserves the right to reject any and/or all proposals, waive any informality in the proposals received, and to accept any proposal which in its opinion may be for the best interest of the City.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color or national origin.

The City's Standard Terms and Conditions may be found on website:

<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: Metro Services Inc.

Mailing Address: 4470 Pinnacle Lane

City & Zip Code: Chattanooga, TN 37415

Phone/Toll Free No.: 423-870-5558

Fax No.: 423-870-5560

E-Mail Address: msi@metroservicesinc.com

Contact Person: Bill Norton

Company Title: CEO/owner

Signature: Bill Norton

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 23-MAY-18 at 2:00 PM

BID NUMBER: 305094

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R

RFQ

M
A
J
L
I
T
O

City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No 167767 / 305094 Ordering Dept: Facilities Management Division, Public Works Buyer: Mark McKeel Phone No. 423-643-7236					
Items Being Purchased: HVAC Services, Repairs, Equipment & Installation					
Please Note: The City of Chattanooga has the right and may award to more than one (1) vendor for this solicitation.					
ATTACHMENTS 1 Specifications (14 pages) 2 Affirmative Action Plan (2 pages) 3 Insurance Requirements (2 pages) 4 Iran Divestment Act Disclosure (1 page) 5 No Contact / No Advocacy Notice (1 page)					
This Shall Be A Twelve (12) Month Blanket Contract To Supply HVAC Services, Repairs, Equipment & Installation for the City of Chattanooga					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****					
Price Escalation Clause. If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON MAY 23, 2018 ***					
City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions					
If you can't download call buyer for a copy					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.					
Any manufacturer's names, trade names, brand names, or catalog numbers used in the					

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 23-MAY-18 at 2:00 PM

BID NUMBER: 305094

BUYER:
 PHONE #: (423) 643-7230
 DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R

RFQ

M
A
I
L
I
N
G

City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
<p>specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.</p> <p>The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.</p> <p>The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.</p> <p>**** NOTE **** PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:</p> <p>Company Name: <u>Metro Services Inc</u> Address: <u>4490 Pinnacle Lane</u> <u>Chattanooga, TN 37415</u> Phone/Toll-Free No: <u>423-870-5558</u> Fax No: <u>423-870-5560</u> eMail Address: <u>msi@metro.servicesinc.com</u> Contact Person's Name: <u>Bill Norton</u> Estimated Delivery: <u>Now</u></p> <p>Minority-Owned Business _____ Small Business <input checked="" type="checkbox"/> Veteran <input checked="" type="checkbox"/> Minority Woman-Owned Business _____ Disabled Veteran _____ Woman-Owned Business _____</p> <p>**** ALL ITEMS MUST BE QUOTED F O B, DESTINATION ****</p>					

NOTE. ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: N/30
 TELEPHONE NUMBER 423-870-5558

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein

COMPANY: Metro Services Inc
 SIGNATURE: Vicki H. Wright
 NAME AND TITLE: Accounts Mgr/Vicki Wright

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME:
23-MAY-18 at 2:00 PM

BID NUMBER: 305094

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

V
E
N
D
O
R

RFQ

M
A
I
L
T
O

City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Bid - HVAC Maintenance Per City of Chattanooga Specifications -- See Bid Form on page 14 of Specifications	1	Dollar	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

The City is Exempt from all Federal and State Tax
Bids will be received at the above mentioned address.

TERMS OF PAYMENT: N30
TELEPHONE NUMBER: 423-890-5558

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: Metro Services Inc
SIGNATURE: Vicki L. Wright
NAME AND TITLE: Vicki L. Wright / Accounts Mgr.

ADDENDUM NO: 1

REQ NO: 167767

FINAL SUBMITTAL: May 23, 2018 2:00 PM EST

FINAL QUESTIONS: May 18, 2018 2:00 PM EST

Department: Facilities Management

Changes to Bid No. 305094:

The RFB Cover Sheet shows the Pre-Bid Conference to be at 11:00 AM EST. The time was a mistake when sent out. The time for the Pre-Bid Conference is at 10:00 AM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name:

Vance Wright

Company:

Metro Services Inc

**CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244**

ADDENDUM NO: 2

REQ NO: 167767

FINAL SUBMITTAL: May 30, 2018 2:00 PM EST

FINAL QUESTIONS: May 23, 2018 2:00 PM EST

Department: Facilities Management Division, Public Works

Changes to Bid No. 305094:

The Bid Opening has been changed due to vendors requesting for Open Records and Site Visits of certain buildings.

The new Bid Opening will be May 30, 2018 at 2:00 PM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name:

Vicini L. Wright

Company:

Metro Servical Inc

CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244

ADDENDUM NO: 3

REQ NO: 167767

FINAL SUBMITTAL: June 6, 2018 2:00 PM EST

FINAL QUESTIONS: May 31, 2018 2:00 PM EST

Department: Facilities Management Division, Public Works

Changes to Bid No. 305094:

The Bid Opening has been changed due to vendors requesting Site Visits of certain buildings.

The new Bid Opening will be June 6, 2018 at 2:00 PM EST.

Req No: 167767 HVAC Service, Repairs, Equipment & Installation

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name:

Charles Bates

Company:

Metro Services Inc.

4470 PINNACLE Ln, Chett, TN, 37415

**CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244**

METRO SERVICES INC.

4470 Pinnacle Lane, Chattanooga Tennessee 37415 | 423.870.5558 | MSI.com

Date

City of Chattanooga Purchasing Department
City Hall Suite G13

Chattanooga, Tennessee, 37402Dear City of Chattanooga Purchasing Department:

Preferred: List of employees to perform work for the City of Chattanooga.

1. **Jeffery Lane:** 29 years Commercial & Industrial HVAC, Chillers, Controls, Unitary Heat & Air Conditioning Equipment Air Compressors, Air Dryers, Boilers, Technician.
2. **Steve Crawley:** 8 years Commercial & Industrial HVAC Chillers, Controls, Unitary Heat & Air Condition Equipment, Boiler Technician.
3. **Jason Perry:** 22 years Commercial & Industrial HVAC, Chillers, Controls Unitary Heat & Air Conditioning, Boilers, Technician.
4. **Jerry Ford:** 28 years Commercial & Industrial HVAC, Chillers, Controls, Unitary Heat & Air Conditioning Boilers Technician
5. **Cedrick Malcom:** 18 years Commercial & Industrial HVAC Chillers, Boilers Unitary Heat & Air Conditioning Technician.
6. **Adam Gravatt:** 11 Years Commercial HVAC Unitary Heat & Air Conditioning Equipment.
7. **Michael Grant:** 23 years Commercial & Industrial Combustion, Boilers, & HVAC Technician.
8. **Brandon Lunsford:** 19 years Commercial & industrial Combustion, Boilers & HVAC technical.
9. **Jeff Theobald:** 26 years Commercial & Industrial Combustion, Boilers, & HVAC technician.
10. **Joel Kennedy:** 34 years Commercial & industrial Combustion, Boilers, & HVAC Technician.

Charles Bates

Vice President

05/30/2013

City of Chattanooga Purchasing Dept

Attn:

Ref: Heating and Air Conditioning Maintenance and Repairs.

Metro Services Inc. provides customer tailored service agreements to meet the demands of the facility and systems of each customer. As a maintenance contract consumer you receive a ten percent discount on specific parts and five percent discount on specific pieces of equipment. This is a win-win situation as you are getting scheduled preventive maintenance to prevent nuisance shutdowns along with discounts on parts you are already buying.

All of our designs and services are structured to meet the principles of the NFPA. In addition we have worked in accordance with our agencies upon consumer request such as CSA, UL, IRI, and the ISO quality assurance program. In addition to our field service team, we also specialize in custom engineered projects. If you have an idea for a product you want manufactured, Metro Services Inc. Can take your ideas and provide a custom solution to fit your needs. We can provide combustion analysis to satisfy your local, state and federal environmental requirements, or we can do an energy audit to assist you in lowering your utility and maintenance expenses.

Our highly trained service and controls departments specialize in providing single source facility maintenance and after hour system monitoring, computer dispatched, and 24 hour emergency service. Since its inception in 1988 Metro Services Inc. (MSI) has set its goals on becoming the most respected and sought after service organization in the area. Its initial services offering were HVAC, ventilation and facilities maintenance. This quickly expanded to more than just services as MSI one of the area's largest installers of HVAC equipment. In the early 1990's MSI added electrical contracting and combustion services followed in 1998. The latter two products offerings really set MSI apart from other HVAC companies. MSI was now global, offering products and services in the industrial sector. Service offerings expanded to include process heating equipment such as furnaces, ovens, leers, boilers and kilns. While the product line grew to include burners, propane back-up systems, control panels, and all types of industrial controls.

We look forward to working with the City of Chattanooga to provide the quality service that our customers at MSI have grown to expect from us. Please refer to WWW.metroservicesinc.com for additional information

Thank you
Charles Bates
General Manager
Metro Services Inc

4563 Pinnacle Lane - Chattanooga, TN 37415 - Phone (423)-870-5558 - Fax (423)-870-5560

www.metroservicesinc.com - msi@metroservicesinc.com



SPECIFICATIONS FOR BLANKET CONTRACT

TO SUPPLY

HEATING, VENTILATION & AIR CONDITIONING (HVAC) SERVICES, REPAIRS, EQUIPMENT, AND INSTALLATION

FOR THE

CITY OF CHATTANOOGA, TENNESSEE

May 2018

1.0 SCOPE OF SERVICES

The Scope of Services included in these Specifications shall be for City Wide Heating, Ventilation & Air Conditioning (HVAC) services, repairs, equipment, and Installation on an as-needed basis, for the City of Chattanooga.

Services to be provided by the Vendor may include any or all labor, equipment, tools, parts, materials, and supplies required to repair, replace, remove stoppages, and install existing and new HVAC systems as required. This includes the provision of all replacement parts and component systems required for existing building HVAC systems in accordance with all original equipment manufacturer specifications.

Vendor shall list all areas of HVAC, which Vendor will not provide services for. The services shall additionally include, but not be limited to:

- Expediting services
- Regular service calls
- Emergency service calls

Repair, replacement, stoppage removal and installation services provided by the Vendor shall comply with and conform to all applicable Federal, State, and local regulations, laws and codes.

Any questions or comments related to the services described in these specifications may be directed to Mr. Mark McKeel, Buyer, City of Chattanooga Purchasing Division, phone 423-643-7236.

1.1 BASIS OF BIDDING

The Vendor shall submit two (2) copies of bid documents utilizing the City's Standard Bid Form and attached list of items for bid.

The *installation cost* shall include any and all costs for equipment accessories, standard tools/incidentals required to complete a job, wages, benefits, travel, indirect costs, overhead and profit, insurance, and any other related direct or indirect cost.

The *labor cost* per hour shall be for the service and repairs to existing Heating, Ventilation & Air Conditioning (HVAC) equipment and shall include any and all costs for standard tools/incidentals required to complete a job, wages, benefits, travel, indirect costs, overhead and profit, insurance, and any other related direct or indirect cost.

The bid shall be awarded on the basis of the unit costs as well as an evaluation of the Vendor's qualifications, experience, capabilities and other factors specified in the City Code. No travel or mileage costs will be paid by the City.

The City of Chattanooga reserves the right to reject any and/or all bids, to waive any information in Bids received, and to accept any Bid which in its opinion may be in the best interest of the city.

1.2 SUBMITTALS

1.2.1 Bid Bond

Not Required

1.2.2 Performance Bond

None Required.

1.2.3 Qualifications

The Vendor shall submit a brief company history of providing services similar to those specified herein, including a list of personnel that will be performing work under this contract.

1.3 GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS

The Vendor shall comply with the Terms and Conditions posted on the City's website at <http://www.chattanooga.gov/purchasing/standard-terms-and-conditions> that has been made a part of this solicitation.

1.4 LENGTH OF CONTRACT

The Contract for services described herein shall be for a period of one (1) year beginning the effective date of the award of the Contract. The Vendor shall provide firm rates for the first year of the Contract.

The City and Vendor shall have the option of mutually extending the Contract for two (2) additional one (1) year periods.

1.5 INSURANCE

The Vendor shall, prior to the award of the Contract, furnish proof and maintain in force insurance requirements at the minimum limits specified in the attachment "Requirements for Insurance Coverage." Where applicable, the City shall be listed as additional insured.

Copies of the current insurance certificate(s) shall be provided to the City prior to any work being performed. Insurance shall be kept in force during the entire length of the contract.

1.6 REGULAR SERVICE CALLS

Service requests made to Vendor prior to 12:00 P.M. shall be responded to within four (4) hours after the City's notification to Vendor.

1.7 EMERGENCY SERVICE CALLS

Vendor shall respond to emergency calls twenty-four (24) hours per day, seven (7) days per week throughout the duration of the contract. Vendor shall respond to Emergency service requests within one (1) hour of notification to Vendor.

1.8 WARRANTY/GUARANTEE

All work provided by any Vendor pursuant to any contract that ensues from this bid shall be warranted or guaranteed by that Vendor for a period of time of not less than one (1) year following the completion of the work. Vendor shall warrant any services or related materials that are found to be defective or faulty due to imperfect and/or bad workmanship and/or materials shall be replaced promptly at no additional cost to the City.

Any and all manufacturer's warranties for equipment, parts and accessories installed as a part of the work shall be fully transferred and assigned in full force to the City at the end of the Vendor's warranty period.

1.9 CONTRACTORS EMPLOYEES

The Vendor shall ensure that personnel are knowledgeable of all the requirements of these specifications. The Vendor shall be responsible for instructing his employees in safety measures considered appropriate. Tennessee OSHA safety requirements shall be complied with in all activities under this award.

1.10 SITE CONTROL

Any areas being worked in shall be secured from public access, clearly marked, and barricaded, if necessary. At all times, work shall not interfere with ingress or egress of the building or normal operations by tenants, employees or vehicles. All surrounding surfaces and vegetation shall be protected from contact with any materials used in this project.

The Vendor is solely responsible for damage to surrounding surfaces, facilities, vegetation, vehicles, or persons caused by its materials, equipment, workers, or agents. The Vendor shall make every effort to maintain a clean, quiet, and orderly work area throughout the term of this project. No materials or equipment shall be left on the site when the Vendor's workers are not present. The Vendor is responsible for protecting the work from damage from any source prior to final acceptance.

1.11 WORK SCHEDULE

The Vendor shall perform work when needed and requested, including day and night hours as well as weekends and holidays.

Vendor shall complete non-emergency work in a timely manner and shall notify the City of expected delays if deadlines cannot be met.

1.12 CLEAN UP

The Vendor shall ensure that upon completion of work assignments, all materials and equipment are cleaned up and/or removed, all materials, supplies, debris and rubbish requiring disposal are removed, all equipment is properly stored, and the work area is completely cleaned and left in a clean, acceptable condition.

2.0 SERVICES AND OTHER REQUIREMENTS

2.1 GENERAL

2.1.1 Subcontractors

The Vendor shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

2.1.2 Compliance with Applicable Regulations

All of the services provided by the Vendor shall be completed in a good and workmanlike manner. All services provided shall be in compliance with all applicable statutes, rules, ordinances and regulations.

The Vendor's personnel shall comply with all City facilities' work rules and regulations when on site.

2.1.3 Inspection

The services furnished by the Vendor shall be subject to inspection and approval by the City's designated representative, but the manner and method of providing the services shall be the responsibility of the Vendor.

2.1.4 Failure to Provide Services and Termination of Contract

In the event the Vendor:

- a. Fails to initiate services on the date specified or otherwise agreed to;
- b. Fails to provide all of the required documentation required by these Specifications at the specified times;
- c. After having begun services, abandons them for any reason;
- d. Suspends or refuses to continue services; or
- e. Defaults in any manner in the performance under the terms of the Contract for a period of two (2) consecutive working days (unless the Vendor is prevented from continuing for reasons beyond its control);

The City of Chattanooga shall have the right to terminate the Contract after giving a thirty-day (30) written notice to the Vendor for the above, but not limited to the reasons listed above.

2.2 MINIMUM PROPOSER REQUIREMENTS

The Vendor shall be a full time, commercial HVAC contractor. Vendors not meeting this requirement will not be considered. For the purposes of this bid, the City will not consider general contractors as meeting this minimum requirement.

The Vendor shall possess and maintain a valid State of Tennessee mechanical contractor's License, and appropriate specialty contractor's license(s).

The Vendor shall provide evidence of his existence in the HVAC business for a minimum of three (3) years.

The Vendor shall provide references from at least five (5) commercial facilities and/or municipalities for which work has been completed in the past 12 months. References shall be indicated with the BID FORM.

2.3 CONTRACT PRICING

Cost shall include all materials, equipment and labor for standard application.

Vendor shall provide rates for:

- a. Regular Time work rates
- b. Standard Overtime work rates
- c. Holiday Time work rates
- d. Weekend Time work rates

Overtime work shall be performed only upon the City's request. The Vendor will be compensated at a rate of 1.5 times the quoted hourly rate.

Supplies and materials shall be provided to the City at the Vendor's published catalog rate, less a percentage discount. The discount shall be indicated on the BID FORM.

The following shall apply to all hourly rate pricing:

- a. Regular Time is defined as the City of Chattanooga's normal business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday.
- b. Overtime work shall be performed only upon the City's request by the City's representative or their designee.
- c. Holiday work shall be performed only upon the City's request. Holidays that qualify for Holiday Time work rate billing are as follows:
 1. New Year's Day
 2. Labor Day
 3. Independence Day
 4. Memorial Day
 5. Thanksgiving Day
 6. Christmas Day

All hourly rates quoted must include any and all overhead, profit, travel and all administrative costs. Trip charges are not permitted under this contract.

The Vendor may be required to have the hours worked certified by City of Chattanooga personnel at the job site.

2.4 WORK AUTHORIZATION

For work which exceeds one thousand dollars (\$1,000), the Vendor shall be required to visit the potential job site and shall furnish to the City, a written quote for the full scope of services requested which shall include a scope of work, bill of materials, fixed price, and time required for completion at no additional charge to the City.

The quotation shall be provided within" three (3) business days" of the original request, and shall include a detailed summary in accordance with the contract rates. If the quotation is accepted and the work performed, the Vendor's invoice shall not exceed the quoted amount unless previously authorized by the City representative or their designee.

2.5 DESCRIPTION OF CONTRACTED SERVICES

2.5.1 Scope of Responsibilities of Vendor

- a. The Vendor shall provide the services as scheduled by the City or on an "as needed" basis as requested by the City.
- b. Vendor shall not assign or subcontract any work covered by this Agreement without the consent of the City.
- c. Services provided by the Vendor shall include as specified, any or all labor, equipment, tools, parts, materials, and supplies required to repair, replace, remove stoppages, and install existing and new HVAC systems as required and shall include the provision of all replacement parts and component systems required for existing building HVAC systems in accordance with all original equipment manufacturer specifications.
- d. Vendor shall perform all work covered by this Agreement in accordance with current Federal, State, and Local regulations.
- e. Vendor shall maintain current licensing, if applicable, with the City.
- f. Vendor shall enact standard lock-out/tag-out procedures during any and all maintenance work inside of units or near open electrical wiring including heating elements, in proximity to normally rotating or oscillating parts such as fans, and inside of units containing ultraviolet or electrostatic filters.
- g. Proper management of the refrigerants present in HVAC equipment in accordance with EPA requirements is an absolute requirement of the contract and it is the Vendor's responsibility to maintain and account for refrigerant charge. If, during an annual leak test or at any other time, it becomes necessary to add refrigerant to replenish a unit's charge or to transfer refrigerant in the process of effecting repairs to the equipment, the Vendor shall immediately locate and repair any and all leaks and to furnish the City with documentation of the event. Documentation shall include at minimum an accounting of the type and quantity of charge lost as well as a description of the measures taken to assure the future integrity of the system.
- h. The Vendor shall furnish to the City's representative SDS documentation for all products and chemicals utilized in the performance of the contract.
- i. Vendor shall provide all services as per the terms of this bid, the bid specifications, and the resultant contract. The Vendor shall perform its obligations and functions in accordance with the requirements and standards contained herein and in a professional and businesslike manner; further, Vendor shall perform its activities so as not to annoy, disturb, endanger, or unreasonably interfere with or delay the operations or activities of any building occupants, tenants, or employees of the City of Chattanooga.
- j. Vendor shall provide itemized billing for each invoice including: Date of Invoice, indication of City department or employee for which service was performed, basic description of service, total labor cost, total parts and materials cost, work order number, and overall total costs including costs for miscellaneous items such as equipment rentals or fuel charges.
- k. Vendor shall provide to the City items not listed under this contract at a cost plus vendor's markup. Invoice to the City must include material invoice and show invoice total and markup as separate items.
- l. The Vendor shall be responsible for the storage and security of all HVAC materials and supplies at all times and until installed and approved by the City representative.
- m. Vendor shall estimate all projects as local jobs only and shall NOT charge mileage or travel time for labor or equipment to or from the jobsite.

2.5.2 Scope of Responsibilities of City

- a. City shall typically order work covered by this Agreement from the Vendor unless it is necessary to order such work from another contracting firm in order to best serve public interest.
- b. City shall reserve the right at its own discretion to solicit competitive pricing for certain similar services or products when deemed necessary by the City to ensure that the best interest of the public is being served.
- c. City shall furnish tax exemption information as required by the Vendor.
- d. City shall communicate to the Vendor at the time of request if certain deadlines must be met.
- e. City shall reserve the right to reject unsatisfactory work and/or materials.
- f. City shall verify the status of the Vendor's licensing with the City prior to entering into an agreement.
- g. The City will designate a City representative to coordinate each assignment and/or project with Vendor's personnel
- h. Access to HVAC equipment, mechanical, and electrical rooms during normal business hours shall be coordinated in advance with a City maintenance representative for execution of the work.

3.0 CONTRACT STARTING DATE

The Contract for the full services shall begin immediately on the effective date of the award of the Contract.

4.0 PAYMENT OF SERVICES

Payment shall be made in accordance with City procedures. Invoices should be sent to the following address:

City of Chattanooga
Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

And a copy of the invoice sent to the requesting department, such as:

City of Chattanooga
General Services
274 E. 10th Street
Chattanooga, TN 37402
lwilson@chattanooga.gov

Moccasin Bend Waste Water Treatment Plant
455 Moccasin Bend Road
Chattanooga, TN 37405
mmccarthy@chattanooga.gov

ATTACHMENT A

General Specifications for Typical Scopes of Service

GENERAL SERVICE CATEGORIES AND STANDARD SCOPE OF WORK

For the purposes of this contract the responsibilities for maintenance of equipment have been broken into the following general categories and shall be requested by the City on an AS NEEDED basis only:

- a. Preventative Maintenance work;
- b. Annual Maintenance work;
- c. Hourly Maintenance, Repairs, and Installation.

PREVENTATIVE MAINTENANCE WORK (IF REQUESTED):

Airside Equipment and Waterside Equipment shall be addressed as part of preventive maintenance. The Vendor's responsibility for each item includes inspection, assessment, adjustment, and repair or replacement as needed to maintain equipment in good working order. Justify deficiencies and the steps taken to correct them.

If requested, the Vendor may provide regular Periodic inspection, maintenance, and repair services for City departments and facilities. Vendor may include in the work quoted regular periodic inspection, maintenance, and repair services according to the following schedule:

- a. All airside equipment (air handling units, fan coil and blower coil units, exhaust, return, and relief fans, unit heaters, and energy recovery units) shall be serviced a minimum of three (3) times a year (in August, December, and April)
- b. All waterside equipment (chillers, cooling towers, boilers, pumps, and ancillary equipment) shall be serviced a minimum of six (6) times a year (in August, October, December, February, April, and June).
- c. Annual maintenance tasks on all waterside equipment (chillers, cooling towers, boilers, pumps, and ancillary equipment) shall be completed one time per year.

Preventative Maintenance tasks – Airside Equipment

The specific preventive maintenance tasks enumerated below pertain to regular preventive maintenance tasks on airside equipment including air handling units, fan coil and blower coil units, exhaust, return, and relief fans, unit heaters, and energy recovery units. In general, the Vendor shall be responsible for the proper operation of the equipment and all associated components from the load side of the associated disconnect to the discharge of the unit excluding controls and controlled specialties such as automatic valves and dampers.

The Vendor is expected to perform exactly those tasks applicable to each unit. For example, filter changes and coil inspection are required for air handlers, but not for exhaust fans, while drive train maintenance is necessary for both. The Vendor shall furnish all labor, parts, tools, and materials necessary to the performance the tasks.

Work shall be performed in a manner that maintains the integrity of any existing equipment warranties. The Vendor shall turn over to the City any and all warranty documentation pertaining to newly installed replacement equipment or parts.

For Preventative Maintenance work requested on Airside Equipment the following tasks shall be performed:

- a. **Verify the general condition and function of each unit;**
- b. **Spring isolators (floor mounted or suspended):**
Verify that isolators have sufficient range of motion in all planes, are secured properly, and have no visible defects;
- c. **Motor mounts:**
Verify that motor mounts are properly secured;

- d. **Motors:**
 - Verify motor's proper operation. Furnish the City with nameplate as well as operating volts and amps;
 - Replacement motors shall be in-kind according to equipment manufacturer's specifications for that unit;
- e. **Motor starters:**
 - Inspect contacts for signs of wear or heat associated defects;
 - Clean contacts with a solvent recommended by the equipment manufacturer. Do not sand or file or use other mechanical means to clean;
 - Verify operation;
- f. **Unit enclosure and structural integrity:**
 - Verify that the air handling unit shell – including outer and inner casing, doors, seams, transitions, and all penetrations – is free from leaks and in good physical condition;
 - Identify and justify structural or envelope deficiencies
- g. **Insulation/sound lining:**
 - Inspect unit interior for insulation/sound lining integrity. Repair or replace any torn, separated, delaminated, or otherwise damaged sections;
- h. **Condensate pans:**
 - Inspect air handling unit condensate pans for integrity and report all deficiencies to City for action;
 - Verify the operation of all drains, pumps, and overflow prevention devices (e.g., auxiliary pans and float switches) as applicable;
- i. **Flexible duct connectors:**
 - Verify that flexible connectors are intact with no air leaks, are securely attached to the associated air handler and ductwork, and are properly aligned;
- j. **Fan integrity:**
 - Verify that fans and blowers are free from mechanical defects and debris;
 - Verify the function and working condition of associated shafts and bearings;
 - Verify grease line connections and lubrication;
 - Inform the City of excessive fan vibration;
- k. **Drive train:**
 - Verify the integrity of all belts and sheaves. Sheaves with physical defects that may affect performance (including cracks, nicks, wear, and glazing) shall be replaced in kind;
 - Verify alignment of sheaves to assure that belt runs are straight and true;
 - Replace damaged, worn, glazed, or broken belts, and verify proper tension;
 - If changes other than one for one belt replacement are to be performed, verify fan operating speed both before and after repairs. Provide documentation to City;
- l. **Air filters:**
 - Air Filters shall be replaced with new filters at each service visit – or a minimum of every (4) months.
 - Replacement filters shall be 40% efficiency, pleated, disposable devices, sized for one-for-one replacement of existing filters;
- m. **Heating and cooling water coils:**
 - All heating and cooling coils shall be inspected and cleaned properly and maintained in prime condition. Existing deficiencies shall be justified.
 - Inspect coils, associated piping, connections, and valves for leaks;
 - Note the condition of coil fins and report significant deficiencies to the City;
 - Verify that coils are free from debris;
 - Disassemble and thoroughly clean associated strainers as needed; Repair or replace damaged or missing insulation;
 - Identify and immediately report to City any and all deficiencies related to coils or associated piping and specialties that have the potential to cause water damage to City property or structures;

n. **Electrically powered heating elements:**

Verify the proper operation of electrically powered heating elements including the operation of all associated components (circuit breakers, switches, etc.) that affect heater operation;
Verify that the air path (including any filters, grilles, and the fan itself) is clear of debris;

o. **Readouts and gages:**

Verify the function of all existing analog and digital monitors and sensors associated with all equipment
Replace or repair any such sensors found to be damaged or out of calibration. Verify functionality and calibrate new sensors;

Preventative Maintenance tasks – Waterside Equipment

The specific maintenance tasks enumerated below pertain to regular preventive maintenance tasks on waterside equipment. In general, the Vendor is responsible for the proper operation of the entire unit from the load side of the disconnect to the discharge of the unit, and from the associated strainers to the fluid discharge point.

The Vendor is expected to perform exactly those tasks applicable to each unit. For example, while all chillers require the Vendor to verify refrigerant level, not all chillers require checks on oil level.

For preventive maintenance work requested on waterside equipment the following tasks shall be performed:

a. **Verify the general condition and function of each unit;**

b. **Air cooled and water cooled chillers:**

Verify general condition and function;

Verify control panel function including all ancillary functions (such as logging, diagnostics, etc.) as applicable;

Verify proper operation of all safety and protection mechanisms;

Verify proper operation of flow switch;

Adjust operating controls as necessary;

Disassemble and thoroughly clean associated strainers as needed; Repair or replaced insulation against condensation and/or excessive energy loss;

Verify that all monitors are functional and calibrated;

Verify that all gages, readouts, and other state indicators are fully functional and calibrated;

Verify proper refrigerant level;

Verify proper oil level, condition, and operating temperature;

Verify that oil filters are clean and free from obstruction;

Verify proper operation of the lubrication system;

Verify proper operation of the crankcase heater and thermostat calibration;

Verify proper operation of the motor, motor starter, and all associated devices including relays and controls;

Document motor voltage and current at full load;

Verify proper operation of condenser fans;

Verify that the condenser fan air path is clean and clear of debris.

Furnish City with an operating log as well as documentation of chiller and chiller motor condition, deficiencies, and actions taken to correct deficiencies.

c. **Cooling towers:**

Verify general condition and function;

Verify sump integrity and freedom from leaks;

Verify the integrity of the supporting structure;

Verify motor's proper operation. Furnish the City with complete nameplate information, running volts, amps, and motor rpm's with unit at full operating speed.

Verify that fans are free from mechanical defects and debris;

Verify the function and working condition of associated shafts and bearings;

Verify grease line connections and maintain a periodic lubrication schedule;

Inform the City of excessive fan vibration;
Verify the integrity of all sheaves. Sheaves with physical defects that may affect performance (including cracks, nicks, wear, and glazing) shall be replaced in kind;
Verify alignment of sheaves to assure that belt runs are straight and true;
Replace damaged, worn, or broken belts, and verify proper tension;
If changes other than belt replacement have been effected, verify fan operating speed before and after repairs. Furnish documentation to City for future reference.
Verify proper operation of automatic level control system;
Clean the sump of all detritus and debris;
Verify sump drains are clear of debris and are functioning properly;
Inspect spray nozzles, fill material, and air inlet diffusers verifying that all are free from scale or other blockages;
Note and report to City all deficiencies in associated piping, fittings insulation, and specialties.
Furnish City with documentation of cooling tower condition, deficiencies, and actions taken to correct deficiencies.

d. Boilers:

Verify general condition and function;
Verify the integrity of all fuel lines, fuel line couplings, seals, and pumps;
Verify control panel function including all ancillary functions (such as logging, diagnostics, etc.) as applicable;
Verify proper operation of all safety and protection mechanisms (e.g., flame detection, low water shut off, etc.);
Verify that all monitors are functional and calibrated;
Verify that all gages, readouts, and other state indicators are functional and calibrated;
Verify proper operation of the any motor, motor starter, and all associated devices including relays and controls;
Inspect burners for signs of incomplete combustion and blocked or damaged ports. Take corrective action as necessary;
Inspect and clean fuel filters. Provide replacement filters as needed;
Verify proper operation of relief and blowdown valves;
Disassemble and thoroughly clean associated strainers as needed. Repair or replaced insulation against excessive energy loss.
Document entering and leaving water temperatures under full load conditions;
Furnish City with documentation of boiler condition, deficiencies, and actions taken to correct deficiencies.

e. Pumps:

Verify general condition and function;
Verify integrity of all connections and seals;
Verify that all pump specialties (e.g., backflow preventers, strainers, etc.) are functioning properly;
Disassemble and thoroughly clean associated strainers as needed;
Repair or replace missing or damaged insulation;
Verify proper alignment and functioning of shaft, bearings, and coupling;
Verify that equipment isolators have sufficient range of motion in all planes, are secured properly, and have no visible defects;
Verify that motor and pump mounts are properly secured;
Repair or replace areas of damaged or missing insulation.

f. Water treatment equipment:

Provide water treatment service to all chilled water, condenser water, and hot water systems in order to maintain proper heat transfer surfaced conditions;
Monitor and adjust chemical levels;
Furnish the City with a condition report;

Annual Maintenance tasks – Waterside Equipment

The specific maintenance tasks enumerated below pertain to annual maintenance tasks on waterside equipment. In general, the Vendor is responsible for the proper operation of the entire unit from the load side of the disconnect to the discharge of the unit, and from the associated strainers to the fluid discharge point.

The Vendor is expected to perform exactly those tasks applicable to each unit. For example, while all chillers require the Vendor to verify refrigerant level, not all chillers require checks on oil level.

For Annual Maintenance tasks requested on waterside equipment, the following tasks shall be performed:

- a. **Verify the general condition and function of each unit;**
- b. **Chillers:**
 - Document entering and leaving fluid flow rates;
 - Document condenser and chilled water heat transfer;
 - Verify the condition of sight glasses;
 - Repair or replace damaged or missing insulation.
- c. **Refrigerant leak test:**
 - Perform a refrigerant leak test;
 - Top off refrigerant charge as needed;
 - Locate and repair all leaks;
 - Inspect equipment and associated piping for potential points of weakness or failure;
 - Furnish City with documentation of test results including, if applicable, an accounting of the type and quantity of charge lost as well as a description of the measures taken to assure the future integrity of the system.
- d. **Oil system:**
 - Change low pressure refrigerant compressor oil and furnish City with documentation of oil lab analysis;
 - Change high pressure refrigerant compressor oil only as required by equipment manufacturer frequency or rate schedule or sooner if oil sample report dictates;
 - Replace filter and dryer with new;
 - Verify the proper operation of the oil pump including motor function and seal integrity;
 - Verify the proper operation of ancillary devices to the oil system including the cooler, strainer, and/or solenoid valve, as applicable;
 - Verify that the dirt leg is clean and clear.
- e. **Motor:**
 - Document motor winding resistance;
 - For open motors:
 - Verify the integrity of coupling and seals,
 - Lubricate motor,
 - Verify the proper functioning of drive package including sheave condition and alignment, as applicable,
 - Clean or replace contactors as required, retighten power wiring, and verify contactor operation,
 - Furnish City with documentation of motor condition, deficiencies, and actions taken to correct deficiencies.
- f. **Motor starter:**
 - Inspect contacts for signs of wear or heat associated defects;
 - Verify linkage function;
 - Change solid state starter fluid;
 - Tighten all power connections;
 - Replace air filter, as applicable;
 - Verify starter operation;
- g. **Control Panel:**
 - Run diagnostic check of panel;
 - Verify safety shut down sequence;
 - Tighten all controls and power wiring terminals;
 - Verify that all sensors and displays are functional and calibrated;

Verify the proper operation of all relays, internal controls, interlocks, and internal safeties, including repair, replacement, and/or recalibration, as applicable;

h. Purge unit:

Verify the proper operation of the purge system including all its subsidiary components;
Change the filter dryer;
Verify that the liquid feed line is clean and clear of debris;
Clean solenoid valves and verify their proper operation;
Verify the proper operation of the float valve;
Document pressure control set point;

i. Condenser:

Prior to any mechanical or chemical cleaning, inspect tube sheets and heat transfer tubes for signs of dirt, scale, or debris. A water treatment service technician shall be present at this inspection and shall furnish the City with a written report of tube condition;
Verify proper operation of the flow switch;
Disassemble condenser head and inspect end sheets;
Brush clean condenser water tubes using nylon bristle brushes only;
Inspect head gaskets and replace as needed;

j. Cooler:

Verify flow and flow switch operation;
Document refrigerant level;
Furnish City with documentation of chiller condition, critical performance values, deficiencies, and actions taken to correct deficiencies.

k. Cooling towers:

Drain down unit;
Clean water sump;
Clean hot deck;

l. Boilers:

The Vendor shall be responsible for cleaning all heat transfer surfaces that become fouled from dirt, scale, or debris which restrict water flow or normal heat transfer as specified by the equipment manufacturer.
Prior to any mechanical or chemical cleaning, inspect tube sheets and heat transfer tubes for signs of dirt, scale, or debris. A water treatment service technician shall be present at this inspection and shall furnish the City with a written report of tube condition;
Inspect the fireside surfaces of the equipment and report on conditions including, at minimum, any corrosion, blisters, pitting, erosion, surface irregularities, misalignment, and weld deterioration;
Brush clean all fireside surfaces including water wall tubing, shell material, and drum surfaces within the firebox area;
Brush clean the interior of each water tube;
Document all damage to refractory surfaces;
Document all corrosion, blisters, pitting, erosion, surface irregularities or excessive scale build up within water tubes;
Document all leakage. Remove and replace insulation as needed to assure a thorough examination.
Document all warping, misalignment, or signs of overheating along the boiler casing;
Verify the strength and alignment of the supporting structure;
Clean and/or replace oil nozzles and filter.
Verify that all linkages are moving freely.
Furnish City with documentation of boiler condition, deficiencies, and actions taken to correct deficiencies.

m. Pumps:

Furnish the City with complete nameplate information, running volts, amps, and motor rpm's with unit at full operating speed.
Blow down strainer, examine screen for damage and replace as necessary.
Furnish City with flow data at full working load.

BID FORM

SECTION I: HVAC PREVENTIVE MAINTENANCE TASKS

Airside Equipment: (Air Handling Units, Fan Coil Units, Exhaust, Return, and Relief Fans, Unit Heaters, and Energy Recovery Units) All Preventive Maintenance tasks listed in **Attachment A** under "Preventive Maintenance tasks - Airside Equipment" shall be completed at EACH service.

AHUs rated 10,000 cfm and less	<u>165-</u>	Per Service
AHUs rated 25,000 cfm and greater	<u>165-</u>	Per Service
RTU and Splits 10 ton and less	<u>165-</u>	Per Service
RTU and Splits 11 ton to 29 ton	<u>165-</u>	Per Service
RTU and Splits 30 ton and greater	<u>165-</u>	Per Service

Waterside Equipment: (Liquid Chillers, Cooling Towers, Boilers, Pumps, and Ancillary Equipment) All Preventive Maintenance tasks listed in **Attachment A** under "Preventive Maintenance tasks - Waterside Equipment" shall be completed at EACH service. All tasks under "Annual Maintenance tasks – Waterside Equipment" shall be completed one time per year as an "Annual Service".

Chillers rated 10 ton and less	<u>135-</u>	Per Service
Chillers rated 10 ton and less	<u>270-</u>	Per Annual Service
Scroll Chillers rated 11 ton to 99 ton	<u>130-</u>	Per Service
Scroll Chillers rated 11 ton to 99 ton	<u>410-</u>	Per Annual Service
Screw Chillers rated 100 to 199 ton	<u>140-</u>	Per Service
Screw Chillers rated 100 to 199 ton	<u>1100-</u>	Per Annual Service
Centrifugal Chillers Rated 200 ton and greater	<u>140-</u>	Per Service
Centrifugal Chillers Rated 200 ton and greater	<u>1640-</u>	Per Annual Service
Cooling Towers (Counterflow)	<u>135-</u>	Per Service
Cooling Towers (Counterflow)	<u>550-</u>	Per Annual Service
Boilers (Hot Water Heating) 500k Btu and less	<u>130-</u>	Per Service
Boilers (Hot Water Heating) 500k Btu and less	<u>550-</u>	Per Annual Service
Boilers (Hot Water Heating) 501k Btu and greater	<u>140-</u>	Per Service
Boilers (Hot Water Heating) 501k Btu and greater	<u>550-</u>	Per Annual Service

SECTION II: HVAC HOURLY RATES

The Vendor shall complete the form below identifying the rates at which for the term of the contract, the City may be billed for normal HVAC services, installation, and repair work. Please provide a single hourly rate for regular time, overtime, holiday, and weekend time as well as a percentage markup for materials. **Please bid all items in this section. Failure to do so may disqualify bid.**

Technician, Regular Time Labor Rate	<u>66-</u>	per hour
Helper, Regular Time Labor Rate	<u>60-</u>	per hour
Technician, Standard Overtime Labor Rate	<u>85-</u>	per hour
Helper, Standard Overtime Labor Rate	<u>80-</u>	per hour
Technician, Holiday Time Labor Rate	<u>105-</u>	per hour
Helper, Holiday Time Labor Rate	<u>100-</u>	per hour
Technician, Weekend Time Labor Rate	<u>85-</u>	per hour
Helper, Weekend Time Labor Rate	<u>80-</u>	per hour

SECTION III: HVAC EQUIPMENT AND MATERIAL MARKUP OVER COST

Percentage Markup for Equipment and Materials 1.0000%

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

- 6 The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

Vicini L. Wright

(Signature of Contractor)

Accounts Mgr / Metro Services Inc.

(Title and Name of Construction Company)

5/28/2018

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) *Licki L. Wright*
(PRINTED NAME) Licki L. Wright
(BUSINESS NAME) Metro Services Inc.
(DATE) 5/28/2018

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga

Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

Vicki L. Wright (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of Metro Services Inc.

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # R167767, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Vicki L. Wright

Printed Name:

Vicki L. Wright

Title:

Accounts Mgr

Date:

5/28/2018

Metro Services Inc

4470 Pinnacle Lane Chattanooga, TN 37415

Phone: 423)870-5558 Fax: 423)870-5560

msi@metroservicesinc.com

SunTrust Bank

736 Market Street

Chattanooga, TN 37415

Kevin Smith (423)757-3545

kevin.J.Smith@suntrust.com

Business Established: 1988

Owner/CEO: Bill Norton

President: Scott Norton

Accounts Payable: Vicki Wright

Type of business: HVAC/Combustion

Tax Id: 621358150

Employees: 38

Trade References:

Republic Centre, LLC

633 Chestnut Street

Chattanooga, TN 37415

Rich Allen (423) 314-1305

The Raines Group

1200 Mountain Creek Road

Chattanooga, TN 37405

Bill Raines (423)240-4210

GenTech Construction

820 Broad Street, Suite 400

Chattanooga, TN 37402

Wes Jones (423)267-3373



City of Chattanooga

Mayor Andy Berke

June 28, 2018

Lurone Jennings, Administrator
Department of Youth and Family Development
501 West 12th Street
Chattanooga, TN 37402

Subject: R171332 – Temporary Summer Employment for Recreation Programs

Dear Mr. Jennings:

Council approval is recommended to award a standard purchase order contract for Temporary Summer Employment for Recreation Programs as needed during by the Department of Youth and Family Development. The contract award will be \$120,000.00.

The bid solicitation was sent to forty (40) vendors. Only one Bid was received. The Solicitation was re-advertised, but no further Bids were received. A copy of the Bid is attached. A spreadsheet showing the unit prices is also attached.

I recommend the award of this contract to Outsource Staffing LLC, as being in the best interest for the City of Chattanooga.

Respectfully yours,

Bonnie Woodward
Purchasing Director

BW/wt
Attachments

Vendor address:

Outsource Staffing LLC
701 Cherokee Blvd., Suite 101
Chattanooga, TN 37405

Requisition: 171332

Bid #: B305147
 Description: Temporary Summer

OutSource, LLC

Item #	Employment Item Description	Unit Price	Estimated Quantity Hours	Total Estimated Price
1				-
2	Umpire - regular rate	12.16	5,400	65,664.00
3	Umpire-overtime rate	18.24		-
4	Umpire-evening rate	12.16		-
5	Umpire Saturday, daytime rate	12.16		-
6	Umpire, Sunday, daytime rate	12.16		-
7	Swim Instructor - regular rate	23.04	400	9,216.00
8	Swim Instructor - overtime rate	40.50		-
9	Swim Instructor - evening rate	23.04		-
10	Swim Instructor - Saturday, daytime rate	23.04		-
11	Swim Instructor - Sunday, daytime rate	23.04		-
12	Lifeguard - regular rate	12.16	3,600.00	43,776.00
13	Lifeguard - overtime rate	18.24		-
14	Lifeguard - evening rate	12.16		-
15	Lifeguard - Saturday, daytime rate	12.16		-
16	Lifeguard, Sunday, daytime rate	16.16		-
17				-
18				-
19				-
20				-
Totals:		270.42		118,656.00

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME: 21-JUN-18 at 2:00 PM BID NUMBER: 305147
BUYER: PHONE #: (423) 643-7230 DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V E N D O R	RFQ
----------------------------	-----

M A I L T O	City of Chattanooga 101 East 11th Street, Suite G13 Chattanooga, TN 37402
----------------------------	---

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No: 171332 Ordering Dept: Department of Youth and Family Development Buyer: William Tucker Fax: 423-643-7244 Email: wlucker@chattanooga.gov Items Being Purchased: Temporary Employment for Summer Recreational Programs ATTACHMENTS: Instructions to Bidders (1 page) Specifications (6 pages) Bid Form (1 page) INFORMAL BID: Your Bid may be faxed or emailed to the Purchasing Office. The City of Chattanooga Standard Terms and Conditions are incorporated herein by reference, and are available for review on the City's website at http://www.chattanooga.gov/purchasing/standard-terms-and-conditions . If you cannot access the document online, contact the Purchasing Office for a copy. NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above-referenced website. By submission of a Bid, the bidder acknowledges having reviewed the Standard Terms and Conditions, and agrees to be bound by such terms. The City of Chattanooga reserves the right to reject any and/or all Bids, waive any informalities in the Bids received, and to accept any Bid which in its opinion may be for the best interest of the City. The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin. Vendor Contact Information: Vendor Name: <u>OutSource Staffing, LLC</u> Contact Person: <u>Rusty Hall</u> Tel: <u>423-510-8569</u> Fax: <u>423-510-0189</u> Email: <u>rhh@outsource-staffing.com</u> Mailing Address: <u>701 Cherokee Blvd. Ste 101</u> City, State, Zip: <u>Chattanooga, TN 37405</u>					

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein

The City is Exempt from all Federal and State Tax.
Bids will be received at the above mentioned address

TERMS OF PAYMENT: NET 30 DAYS
TELEPHONE NUMBER: 423-510-8569

COMPANY: Outsource Staffing, LLC
SIGNATURE: Rusty Hill
NAME AND TITLE: Rusty Hill - Owner

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

BID OPENING DATE AND TIME:
21-JUN-18 at 2:00 PM

BID NUMBER: 305147

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mall or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

V
E
N
D
O
R

RFQ

M
A
I
L
T
O

City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Position name: Sports Temp/ Umpire		Dollar	<u>12.16</u>	<u>12.16</u>
2	Position name: Swim Instructor		Dollar	<u>23.04</u>	<u>23.04</u>
3	Position name: Lifeguard		Dollar	<u>12.16</u>	<u>12.16</u>

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED - The undersigned offers the above quoted prices under the conditions contained herein

Instructions to Bidders
Requisition 171332
Bid Solicitation B305147
Temporary Employment
for
Summer Recreation Programs

(1) Bid documents should be submitted, in duplicate, to the following address:

Purchasing Office, Suite G-13
City Hall
101 East 11th Street
Chattanooga, TN 37401

(2) Sealed Bids should be submitted in a sealed envelope. No particular envelope is required, but the Bid Solicitation number should be marked on the outside of the envelope. This is a six-digit number starting with a "3".

(3) Any questions regarding the specifications or bidding process should be directed to the Buyer, preferably by email, to the following address: wtucker@chattanooga.gov.

The Buyer will, if possible find answers to the submitted questions and will issue an Addendum so that all potential bidders will have access to the answers.

(4) Tennessee law prohibits municipalities from contracting with business entities which engage in investment activities in Iran. A list of such prohibited entities can be viewed at

https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12106_Iran_Divestment_Act_updated_7.7.17.pdf

A form entitled "Bidder Disclosure and Acknowledgement" is attached, which asks the Bidder to affirm that it is not on the list of prohibited entities. This form should be completed and submitted with your Bid.

(5) A Form titled "No Contact/No Advocacy" is attached, regarding contact with City representatives during the evaluation of Bids. Bidders are required to submit this completed Form with their Bids.

(6) A Bid Form is attached. Please submit your prices on this form. Prices should be stated as an hourly rate.

**TEMPORARY EMPLOYMENT SERVICES
BID SOLICITATION SPECIFICATIONS**

SCOPE OF WORK

The Bidder shall provide the following temporary employment service staff:

Position name: Sport Temp/ Umpire

Quantity of Position Staff During Period: 15

City Department: Youth and Family Development

General Department Office Hours: Hours will vary; majority between 2-10 pm. The total maximum number of hours per week, per Staff member, will be 36.

Responsibilities/Services to be performed: Assist with programming around sports and referee/umpire games

Qualifications: experience with sports preferred; must have knowledge of the rules

Projected Time Period Needed: June, July, August - 2018 (Estimated 10 Weeks)

Position name: Swim Instructor

Quantity of Position Staff During Period: 1

City Department: Youth and Family Development

General Department Office Hours: Hours will vary; majority between 10-6 pm. The total maximum number of hours per week, per Staff member, will be 40.

Responsibilities/Services to be performed: swim instructor at YFD pools

Qualifications: lifeguard certified or able to get certification by date of performance

Projected Time Period Needed: June, July, August - 2018 (Estimated 10 Weeks)

Position name: Lifeguard

Quantity of Position Staff During Period: 9

City Department: Youth and Family Development

General Department Office Hours: Hours will vary; majority between 10-6 pm. The total maximum number of hours per week, per Staff member, will be 40.

Responsibilities/Services to be performed: lifeguard at YFD pools

Qualifications: lifeguard certified or able to get certification by date of performance

Projected Time Period Needed: June, July, August - 2018 (Estimated 10 Weeks)

Bidder shall perform work on straight time, i.e., non-emergency, unless otherwise noted. Overtime, weekend, or holiday work shall only be performed at the City's direction and prior approval. Bidder shall agree to a two (2) hour response time to respond to the requesting Department.

Qualifications

Bidder agrees to utilize only experienced, qualified and responsible temporary workers in the performance of the work.

The City of Chattanooga may require the bidder to remove from the job temporary workers who endanger persons or property or whose continued employment under this contract is inconsistent with the interests of the City of Chattanooga.

All temporary workers must be approved by City of Chattanooga Human Resources

Department. If the City of Chattanooga determines that the temporary worker does not meet the qualifications of the position, the City of Chattanooga reserves the right to discontinue the temporary assignment.

Absences

Bidder shall provide a properly qualified temporary worker as soon as possible for any temporary worker who has reported absent at the beginning of the shift, if communicated by the City of Chattanooga.

Dismissals

The City of Chattanooga reserves the right to refuse/dismiss any temporary worker, at any time, with or without notice.

Assignments and Scheduling

All temporary workers shall be on-site at the time requested and in proper attire for the work assignment. If temporary workers do not show up on time and/or in appropriate attire, the City of Chattanooga reserves the right to request different temporary workers or to cancel the placement.

Bidder must allow for flexibility in regards to the hours within which temporary workers can be required to work.

Maximum length of temporary worker assignments must not exceed nine (9) months.

Bidder must be able to provide temporary workers on an emergency basis, when specified. Bidder shall agree to a two (2) hour response time to respond to emergency calls. Bidder shall supply an after-hours contact name and phone number through which notification of the need for emergency work shall be made.

Background and Screening Services

Prior to being placed with the City of Chattanooga, all temporary workers shall undergo a background screening provided by the bidder that is appropriate for the position they will occupy (i.e., safety sensitive, child sensitive, etc.).

All background checks completed by the bidder must be comparable to those completed by The City of Chattanooga Human Resources Department.

All temporary workers must have a background check for convictions and warrants subject to both a County and National search.

Bidder must submit all temporary worker background information to the City of Chattanooga Human Resources Department before temporary worker start date.

The screening includes eligibility to work in the United States and verification of their work history and criminal background check. Temporary workers also must undergo a 10-panel urine drug test and breath alcohol testing.

The bidder must notify the City of Chattanooga of any confirmed felony convictions (within 10 years) associated with the temporary worker prior to providing temporary leased workers.

Drug Testing

All temporary workers must have passed a recent 10-panel drug and breath alcohol screening (within one year of placement at the City of Chattanooga). The bidder will pay for these tests.

DMV Check

If driving is a requirement of a position, the City of Chattanooga will require a Department of Motor Vehicle check before the temporary worker begins work. The cost of this service shall be incurred by the bidder. A copy of the DMV report may be required.

Job Placement Assurance

The bidder shall provide the appropriate contact person, phone numbers, and email address which the City of Chattanooga can call to make requests.

The bidder shall assure a suitable placement to a job order within a reasonable timeframe.

Courtesy and Cordiality Towards All Others

Temporary workers shall be respectful of all people with whom they interact, including the City of Chattanooga employees and customers. The City of Chattanooga reserves the right to reject any temporary workers that do not exhibit common courtesy and cordiality towards all individuals with which they may come in contact.

Interviews

Depending on the length or type of assignment, resumes and interviews may be requested. The City of Chattanooga reserves the right to reject any temporary workers for any reason.

Refusal

The City of Chattanooga has the right at any time to refuse or determine unacceptable, any temporary workers assigned by the bidder. Once refused, temporary workers shall be immediately removed and prompt arrangements made for a substitute replacement.

Independent Status

Nothing contained in this solicitation, and related award, shall be construed to create a relationship of employer and employee, principal and agent, or coventurers between the City of Chattanooga and the bidder, between the City of Chattanooga and any bidder staff/independent contractor, or between the bidder and any City of Chattanooga employee.

Bidder Responsibilities

- A. Provide competent workers with the qualifications specified for each job placement.
- B. Provide replacement workers within a timely fashion after receipt of call when the City of Chattanooga determines that a temporary worker is not acceptable. The City of Chattanooga reserves the right to reject or to have replaced any temporary workers judged deficient by the ordering department/division or Human Resources.

- C. Ensure that temporary workers assigned are in good health, proper physical condition and free from the influence of altering drugs, medicine, and alcohol.
- D. Ensure that all temporary workers in a manual labor position can fulfill the physical requirements of the job. This includes, but is not limited to, lifting requirements and the use of certain hand or power tools. If temporary workers are unable to use certain tools or vehicles due to workers compensation liability to the temporary service, the City of Chattanooga will be informed before the temporary worker is placed.
- E. Ensure all temporary workers report to work at the specified facility at the scheduled time and in the proper attire.
- F. Understand that each temporary worker shall receive one 30-minute lunch break per six-hour shift in accordance with Tennessee state regulations. This is unpaid and the supervisor determines the timing of the break.
- G. Understand that once assigned, the temporary workers shall complete the full assignment unless the City of Chattanooga releases the temporary worker.
- H. Proactively and continuously communicate the status and all related aspects of the Independent Status of bidder's provided staff member, to each staff member. Understand that any level of expectation of continued placement with the City of Chattanooga will be assumed to directly affect the performance efficiency of said the awarded vendor's performance.
- I. Understand that assigned temporary workers will work the requested daily work hours for the time periods specified.
- J. Understand that the "Hourly Rate Billed to City of Chattanooga" will be straight time up to forty-hours. The straight time rate shall be increased by a factor of 1.5 for each hour worked, during a single workweek, in excess of forty hours (overtime), provided the using/ordering department authorized such excess hours.
- K. Understand that the City of Chattanooga will not pay for holiday hours or for hours that the company closes due to inclement weather or company-wide meetings.
- L. Understand the bidder is solely responsible for the provision of and payment for all worker's compensation claims. The City of Chattanooga does not and will not assume any liability for any Worker's Compensation claims, injuries or other claims that a temporary worker may file. Such claims shall be the sole responsibility of the contractor.
- M. Bidder must provide the City of Chattanooga Human Resources Department with a list of all temporary workers assigned to the City according to department and purchase order. An updated list must be submitted once every quarter (four per year).

Timesheets

Bidder shall provide with each invoice employee timesheets showing time worked on the City job assignment. In the case an employee works overtime, the number of standard work hours must be included prior to any authorized overtime rate. The City will only pay overtime rates for hours worked specific to City projects, in excess of 40 hours during a work week, by an individual employee. Time sheets shall include all work performed, hours of work, dates of performance, and position title.

Subcontractors

The bidder shall not subcontract the services or assign the contract to others without the written consent of the City of Chattanooga.

GENERAL TERMS

Any contract resulting from this Request for Quote will be subject to the City of Chattanooga's Standard Terms and Conditions.

<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>

Any exceptions to said Terms and Conditions must be submitted with Quote response. Bidders shall state in writing any exceptions to or deviations from the terms of this Request for Quote and the Standard Terms and Conditions.

City reserves the right to accept or reject any or all exceptions / deviations at its sole discretion. City reserves the right to reject excepted or conditional proposals at its sole discretion.

The City specifically directs that any communication concerning this Quote be made exclusively with the Purchasing Division Buyer until selection has been completed. Failure to honor this request will be negatively viewed in the selection process.

PAYMENT OF SERVICES

1. The City will make payment according to the City's policies and procedures.
2. Once the award is in place, the bidder(s) will not perform work until a purchase order is in place for each job. As purchase orders authorize work and obligate payment, if a bidder performs work without a purchase order in place, the City of Chattanooga does not have a legal obligation to pay for the work.
3. Invoices
 - a. Accurate and complete Invoices, with all backup documentation, shall be submitted to:

- City of Chattanooga
Attn: Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

With Copy to:

- Human Resources Department,
101 E. 11th Street, Suite 201
Chattanooga, TN 37402

- b. Bidder's Invoice must list a valid Email Address for billing questions and inquiries.
- c. Bidder's Invoice Date must minimally be the date that the Invoice is submitted to the City. The Invoice Date must not precede submission date, the Ship Date or Service Date.
- d. Invoice descriptions on transaction lines must match the Purchase Order's transaction line items, and reference the corresponding transaction line number. The bidder shall not invoice the City for any item that does not correspond to a line on the Purchase Order.
- e. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee that placed the order.
- f. Bidder will be responsible for collecting signatures from the City's designated project contact when delivering goods and/or services and must be able to produce said Proof of Delivery ("POD") upon request.
 - i. The POD must contain an itemized list of goods and/or services.
 - ii. Including copy of POD with Invoice is encouraged, for prompt payment.
- g. Invoices must be received by the City within two (2) weeks of the completed quoted work, with emphasis on earlier submission.
- h. Any bidder invoice that is incomplete, inaccurate, or otherwise unable to be processed will not be considered valid or procedurally compliant.
- i. Revised Invoices - must be clearly marked "Revised", and must reference the Invoice Number that it is replacing.

TEMPORARY EMPLOYMENT
SUMMER RECREATIONAL PROGRAMS
BID FORM

The undersigned bidder hereby represents that the proposed temporary employee candidates meet the qualifications for employment stated in the solicitation. Upon request, the bidder will provide documentation of such qualifications.

UMPIRE: Bid Amount: The undersigned bidder proposes to perform the required services for an hourly rate of \$ _____ per man/hour.

SWIM INSTRUCTOR: Bid Amount: The undersigned bidder proposes to perform the required services for an hourly rate of \$ _____ per man/hour.


LIFEGUARD: Bid Amount: The undersigned bidder proposes to perform the required services for an hourly rate of \$ _____ per man/hour.

Signed by _____ Date _____

See Addendum #1

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
bidder Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) 
(PRINTED NAME) Rusty Hall
(BUSINESS NAME) OutSource Staffing, LLC
(DATE) 6-20-18

For further information, please see website:

[http://tn.gov/assets/entities/generalservices/cpo/attachments/List of persons pursuant to Tenn. Code Ann. 12-12-106 Iran Divestment Act updated 1.24.17.docx](http://tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_1.24.17.docx)

No Contact/No Advocacy

Notice Receipt

City of Chattanooga

Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

Rusty Hall

(Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

OutSource Staffing, LLC

(Business name), the Submitter of the

attached sealed solicitation response to Solicitation # B 305147, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Rusty Hall

Printed Name:

Rusty Hall

Title: OWNER

Date: 6-20-18

ADDENDUM 1

R171332

TEMPORARY EMPLOYMENT

SUMMER RECREATIONAL PROGRAMS

(1) This shall be a Formal Bid. Sealed Bids should be delivered to the Purchasing Office before 2:00 PM on June 21, 2018. Please do not email or fax your Bid; such Bids cannot be considered.

(2) The contract may be awarded to two or more suppliers if the Department of Youth and Family Development determines that the award of the contract to multiple suppliers would be in the best interests of the City.

(3) The Bid Form is hereby revised. Please submit your Bid on the attached revised Bid Form.

TEMPORARY EMPLOYMENT
SUMMER RECREATIONAL PROGRAMS

R171332

BID FORM

UMPIRE: Bid Amount: The undersigned bidder proposes to perform the required services for an regular hourly rate of \$ 12.16 per man/hour.

The overtime rate for such services is \$ 18.24 per man/hour.

The rate for evening work, after 5:00 PM, is \$ 12.16 per man/hour.

The rate for daytime work on Saturdays is \$ 12.16 per man/hour.

The rate for daytime work on Sundays is \$ 12.16 per man/hour.

SWIM INSTRUCTOR: Bid Amount: The undersigned bidder proposes to perform the required services for an hourly rate of \$ 23.04 per man/hour.

The overtime rate for such services is \$ 40.50 per man/hour.

The rate for evening work, after 5:00 PM, is \$ 23.04 per man/hour.

The rate for daytime work on Saturdays is \$ 23.04 per man/hour.

The rate for daytime work on Sundays is \$ 23.04 per man/hour.

LIFEGUARD: Bid Amount: The undersigned bidder proposes to perform the required services for an hourly rate of \$ 12.16 per man/hour.

The overtime rate for such services is \$ 18.24 per man/hour.

The rate for evening work, after 5:00 PM, is \$ 12.16 per man/hour.

The rate for daytime work on Saturdays is \$ 12.16 per man/hour.

The rate for daytime work on Sundays is \$ 12.16 per man/hour.

Signed by

Ry Heo

Date

6-20-18